

APPROVED

HUNTINGTON PLANNING COMMISSION (HPC)  
Minutes of July 13, 2015



PRESENT: Everett Marshall, Terry Ryan, Beverly Little Thunder, Mark Smith  
ABSENT: Joe Segale  
OTHERS PRESENT: None  
MINUTES: Terry Ryan

AGENDA

7 pm Public Comment  
Minutes of June 22, 2015  
Minutes of April 28, 2015  
Mail  
7:15 Work on Regulations  
8:45 Member Business  
9 pm  
Adjourn

RECEIVED

DATE

August 31, 2015

The meeting began at 7:10 pm; chaired by Everett Marshall.

**Public Comment:** No public was present.

**Minutes of June 22, 2015:** Mark Smith moved to approve seconded by Beverly Little Thunder, with several typos corrected. Approved unanimously.

**Minutes of April 28, 2015:** Beverly read her notes from this meeting aloud. Principle topic was preparation for the public information meeting about the draft Land Use Regulations (LUR). Terry Ryan moved to approve seconded by Mark Smith, approved unanimously. Terry to type up record copy of Beverly's notes.

**Minutes of April 13, 2015.** Approved unanimously.

**Mail:** No discussion, except regarding Terry's email exchange with Administrative Officer (AO) Ed Hanson regarding the large steel structure on Mayo Road and the garage on East Street. Those were determined to have been Permitted in 2014 and thus not noticeable on Ed's 2015 monthly report. Some further discussion regarding possibly requiring Development Review Board (DRB) review for large or commercial structures. This will be considered when the AO / DRB process in the Draft LUR is reviewed as part of the Regulation finalization.

**7:30 Work on Regulations:** The Board members began review of the Excel spreadsheet which consolidates all received comments, and has Terry's recommended adjudications. Comments up to line 48 were addressed. Details of the AO / DRB Process, and Flood regulations were shelved for more deliberate review; other comments the Board agreed upon edits for the next iteration of the Draft LURs. General agreement on some Standards, and that we need some triggers for DRB reviews not currently in the Draft.

**8:45 Member Business:** Everett Marshall discussed the availability of another Grant, to be possibly used to fund Public Meetings, administrative/editorial writing to incorporate agreed adjudications into the Draft LURs, and finalization of those. The application is due September 30<sup>th</sup>. Grants up to \$8000 do not require matching funds for the Town. This may alleviate the lack of funds in the HPC FY 2015-2016 budget.

- **ACTION:** Everett to meet with Joe Segale to discuss Grant application.

**Next HPC Meeting:** Will be August 24, 2015.

**Adjournment:** Terry Ryan moved to adjourn the meeting; seconded by Mark Smith. The vote was unanimous. The Commission adjourned the meeting at 8:59 pm.

**Draft Minutes on town website:**

**Unapproved Minutes to HPC:** July 14, 2015

**Minutes Approved:** 24 August 2015

**Minutes submitted to Town Clerk:** 26 August 2015