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DATE *January 20, 2014*

APPROVED

HUNTINGTON PLANNING COMMISSION

Minutes of January 13, 2014

PRESENT: Everett Marshall, Knox Cummin, Julia Austin, Dana Cummings, Gordon Miller

ABSENT:

OTHERS PRESENT:

MINUTES: Heidi Racht

Agenda

- 7 pm Meeting Begins
- Public Comment
- 7:10 Minutes of November 11, 2013
- Minutes of December 5, 2013
- Minutes of December 9, 2013
- Minutes of December 16, 2013
- Mail
- 7:30 MPG Grant - discuss preliminary
- 7:45 Town Meeting
- Discussion on Reduction of HPC and creation of DRB articles for discussion
- 8 pm Town Plan
- 9:15 Member Business
- 9:30 Adjourn

The Planning Commission meeting began at 7:08 pm; chaired by Knox Cummin. Minutes were taken by Heidi Racht.

The Commission began the meeting with review of what needed to be discussed at the meeting: a discussion of the two articles to go on the Town Meeting warning – the reduction of the Commission from seven to five members and the article on the creation of the DRB.

There was word of a possible Site Plan Review application coming in for HPC review, but nothing has been submitted.

Town Meeting DRB	The Commission decided to schedule a Public Hearing on changes to the language in the Zoning and Subdivision Regulations to incorporate a DRB. The first choice is February 24, with February 10 as an alternate. The hearing will begin at 7 pm and one of the dates will be warned in The Times Ink January 22 issue. ACTION ITEM: Heidi Racht will call Laurie Barnett to see about the availability of the church annex for both dates.
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	<p>The Commission discussed the wording to present to the Selectboard.</p> <p>MOTION: Shall the Town direct the Selectboard to move from the current model of a Planning Commission and Zoning Board of Adjustment to a Planning Commission and Development Review Board? Dana Cummings moved; seconded by Julia Austin. Passed unanimously.</p> <p>MOTION: Shall the Town vote to reduce the Huntington Planning Commission from seven (7) members to five (5) members? Everett Marshall moved; seconded by Julia Austin. Passed unanimously.</p> <p>ACTION ITEM: Heidi Racht will draft the ad for the paper and post the warning.</p> <p>ACTION ITEM: Julia Austin will check on her availability and get back by the end of the week.</p>
Municipal Planning Grant (MPG)	<p>The grant agreement needs to be signed by January 17.</p> <p>ACTION ITEM: Heidi Racht will call Wendy Tudor to get instructions on how to complete the paperwork.</p>
Minutes of November 11, 2013	MOTION: Everett Marshall moved to approve the minutes of November 11, 2013 with changes; seconded by Dana Cummings. Approved unanimously.
Minutes of November 18, 2013	MOTION: Everett Marshall moved to approve the revised minutes of November 18, 2013 with changes; seconded by Dana Cummings. Approved unanimously.
Minutes of December 5, 2013	MOTION: Everett Marshall moved to approve the minutes of December 5, 2013 with changes; seconded by Dana Cummings. Approved unanimously.
Minutes of December 9, 2013	MOTION: Everett Marshall moved to approve the minutes of November 11, 2013 with minor changes; seconded by Dana Cummings. Approved unanimously with Julia Austin abstaining.
Minutes of December 16, 2013	MOTION: Everett Marshall moved to approve the minutes of December 16, 2013 with minor changes; seconded by Dana Cummings. Approved unanimously.
Mail	No mail.
Member Business	<ol style="list-style-type: none"> 1. January 27 – next HPC meeting 2. January 28 – ECOS presentation, 6 pm to 8 pm, Huntington Public

	<p>Library</p> <p>3. Heidi Racht shared the budget discussion from the Selectboard meeting around the request for money to pay a consultant to help the Commission. The Selectboard had removed the request from the budget with Jim Christiansen suggesting that the Commission could try to do the work and then, if it got stuck, it could ask the SB for money. Dori Barton had proposed that the money be put into the budget so the Commission could efficiently get on with the task. The Selectboard decided to put the request back in the budget.</p>
Town Plan	The Commission spent the remainder of the meeting reviewing the Town Plan and making minor changes. The current plan is to review the edits at the meeting on January 27 and then forward the document to the Selectboard for the next phase the process.
Agenda	Finish work on the Town Plan.

Adjournment: Julia Austin moved to adjourn the meeting; seconded by Dana Cummings. The Commission adjourned the meeting at 9:26 pm.

UNAPPROVED MINUTES TO THE HPC: January 23, 2014

MINUTES APPROVED: January 27, 2014

APPROVED MINUTES TO THE TOWN CLERK: January 28, 2014