

APPROVED

HUNTINGTON PLANNING COMMISSION

Minutes of October 21, 2013

PRESENT: Everett Marshall, Knox Cummin, Julia Austin, Gordon Miller (arrived at 8 pm)

ABSENT: Dana Cummings, Heather Pembroke

OTHERS PRESENT:

MINUTES: Heidi Racht

Agenda

7 pm Town Plan

8:45 Mail

9:30 Adjourn

As the Commission did not have a quorum to start the meeting, the Planning Commission discussion began around 7:15 pm with three members present; chaired by Knox Cummin. Minutes were taken by Heidi Racht.

RECEIVED 
DATE November 12, 2013

Town Plan

The Commission began reviewing the work already done on the Town Plan, starting at the beginning of the document by Plan Section Headings.

Use of the Town Plan, completed October 21 with a minor change:

Add sentence: Help to support grant applications.

Discussion of adding language at the beginning of the document stating that each section has goals, which are summarized at the end of the section; also, there was discussion about doing a summary at the beginning of each section. The latter was in response to Knox Cummin's desire to make the document accessible because it was not short. At this late point in the process, everyone agreed that it was too late to create a different concept in the document.

The text preceding these goals, etc., provides an overview of the topic. Possible approaches were presented to address these issues.

Vision for Huntington's Future:

Suggestion to fix heading – Heidi Racht said that all the headlines and body text would be formatted when the document is put together.

ACTION ITEM: Knox Cummin will email the revision.

Clarification and reiteration of language at end of each section:

Goals, Objectives, Implementation

Land Use, completed October 21.

Transportation, completed October 21.

Facilities, Services & Utilities, completed October 21, with changes to the paragraph on the Town Hall. Aaron Worthley and Barbara Felitti sent in comments, which were put in Facilities and Historic Features. One change is still to be made.

ACTION ITEM: Look up year First Response Vehicle was purchased; Racht will do this.

Housing – General:

ACTION ITEM: Gordon Miller will email.

Housing for the Elderly, completed October 21.

Population Data:

ACTION ITEM: Everett Marshall will correct and send an email.

Child Care:

ACTION ITEM: Reference regarding tuition costs (paragraph 3) needs to be I can't access anything below this line-- Mac issue? Pages issue? COntversion issue? done; Dana Cummings will do this.

Public Comment	No public was present.
Town Plan Schedule	A draft of the document will be prepared by Racht for review by the Commission on Friday.
Member Business	<ol style="list-style-type: none"> 1. The Commission reacted with disappointment, but not surprise, while discussing the resignation of Heather Pembroke. 2. Earlier in the meeting, Julia Austin informed the Commission that she will not be seeking reelection in March. 3. Racht reviewed the mail. An application for a minor subdivision with two houses on it has been submitted by Beer, 609 Delfrate Road. The Commission decided to wait until after the Town Plan was done to schedule the Sketch Plan Review.

Adjournment: Everett Marshall moved to adjourn the meeting; seconded enthusiastically by Julia Austin. The Commission adjourned the meeting at 10:54 pm.

UNAPPROVED MINUTES TO THE HPC: October 26, 2013

MINUTES APPROVED: November 11, 2013

APPROVED MINUTES TO THE TOWN CLERK: November 12, 2013