

RECEIVED
FOR RECORD
DATE December 20

2016



**Huntington Public Library
Board of Trustees
Minutes of October 18, 2016
-draft-**

Present: Harvey Schugar, Paula Kelley, Lorrie Richland, Alan Homans, Heidi Racht
Others: Stacey Symanowicz

The minutes of September 27, 2016 were approved as presented.

Interim Director's Report:

- Stacey reported about the plans for children's program coming up in the near future.

Appreciation evening on Wednesday, October 26: Stacey will prepare a summary of highlights of Library events and happenings to send to Barbara Elliot.

ADA Compliancy: Paula will contact Aaron Worthley to find out what the regulations are for the entry into the Library.

UMH Projects: A coded entry lock will be installed on the main entry door.

UMH Maintenance for 2017/18:

- Repair of porch
- Plowing
- Fire extinguisher maintenance
- Furnace maintenance and parts

Building Use Form: This was tabled until the November meeting so that research could be done. Heidi will email a prototype of the new form.

Personnel: Stacey will write a self-evaluation to be presented in November.

Next Meeting: November 17, 2016, at 6:30 pm at the Library.

Approved 12.19.16