RECEIVED
FOR RECORD
DATE September 29
2016

TOWN OF HUNTINGTON, VERMONT
Chartered 1763

Huntington Public Library
Board of Trustees
Minutes of August 30, 2016

Present: Heidi Racht, Alan Homans, Lorrie Richland, Harvey Schugar, Paula Kelley
Others: Stacey Symanowicz

The minutes were approved as corrected.

Budget Planning: A committee of Board members will meet Tuesday, September 20, to draft a proposed budget for the next fiscal year. This will be presented to the entire board at the next scheduled meeting.

Interim Director's Report: Stacey announced the start of a book group. The first organizational meeting will be in September.

Annual Appeal: The Board discussed and decided on a design for the annual appeal, which will take place in October.

IT Equipment Needs: Stacey reported that the Library needs a new router. This is resulting in down time when computers are not working. Stacey will contact Eric Hall for suggestions and also Green Mountain Access, if a new one is required.

Building Use: Stacey reported that there is a problem when groups that are using the Library do not remove their trash. The Board is willing to start a "Leave No Trace" policy and remind groups to carry out their own trash.

Professional Development: Stacey will be taking several classes in October. She will be taking 2 days away from her regular hours.

The Board went into Executive Session at 6:44. The Board left Executive Session at 6:58.

- Heidi will draft a letter of evaluation for Anne for board input.
- The Board will meet with Anne at the regularly scheduled October meeting to discuss the evaluation.
- Input from staff on the budget should be made before the September 20, committee meeting, including any personnel requests that will have an impact on the budget.
- The Board discussed compensating Stacey for the days she will miss her other employment because of professional development.

The next meeting of the Board will be September 27, 2016 at 6:00 at the Library.

APPROVED: September 27, 2016
SUBMITTED FOR RECORD: September 29, 2016