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*March 3, 2016*



APPROVED

**Huntington Public Library  
Board of Trustees  
Minutes of January 28, 2016**

**Present:** Heidi Racht, Paula Kelley, Harvey Schugar, Lorrie Richland

**Others:** Anne Dannenberg

A motion was made by Paula and seconded by Harvey to accept the minutes of December 22, 2015 as read. The minutes were accepted.

**Renaming of the Friends of the Library Fund:** The Trustees decided to change the name of the Friends of the Library account to the Library Community Support Account Fund, to be shortened to Library CSA Fund.

**Suburban Propane Refund:** Paula will research whether the refund was given to the Town because of the Library's use of propane from Suburban and where the refund has been allocated.

**Director's Notes:**

- There was a request from the Town Office to use the Library basement for storing maps and other documents. (See director's notes for December, 2015). There is space for storage, but the Board was unsure if storage was compliant with fire codes. Heidi will talk to the fire chief before the Board makes a decision.
- Cabinets and shelves: Harvey will contact Dave Cozzens to check on the status of the new shelves. Anne will collaborate with Dave on the design.
- Volunteer Waiver Form: The discussion was tabled until February

**Personnel Policy :** The discussion was tabled until February. Thank you to Heidi for her work on revising the policy. Heidi will resend the policy by email to Board members.

**Revisioning/After School Programming:** There was a discussion on how to proceed with designing and organizing programs for elementary students. Heidi will research the existing programs available at the school.

**Vermont Online Library:** The Board plans to promote the Online Library through a flyer to be included in the Times Ink. Heidi will format the information that we will add to the existing flyer. Anne will order 50 more flyers so that all patrons will receive the information.

**New Website:** It appears we will have to use a new domain name for the new website. The suggested new name would be HuntingtonLibraryvt.org. Anne will be able to tell us in February what progress has been made.

The next meeting will be February 23, 2016, at **6:30 pm** at the Library