

Huntington Public Library
Board of Trustees
Minutes of September 24, 2015

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DATE

November 9, 2015



Present: Paula Kelley, Lorrie Richland, Harvey Schugar, Liz Greenberg
Others: Anne Dannenberg

Actions:

- Harvey and Anne will meet to determine the measurement requirements for the rolling rack that will store the new folding chairs. This project will be paid through the Friends of the Library account.
- Liz made a motion to approve \$2500 as a down payment to begin the construction of the new shelves and the cabinet in the office. Harvey seconded the motion. The motion passed.
- Heidi will be asked to email a copy of the current Employee Policies to the Library.
- Harvey moved that Stacey be awarded a \$100 Holiday bonus for services beyond her job description during 2015. Paula seconded. The motion passed.
- Anne will contact Don Sheldon about possible future music programs.

Director's Report:

- Two training sessions are planned for all volunteers. They are scheduled for October 18 and 25. An appreciation tea will occur in November.
- Planning for future programs was discussed. The Board noted that the survey conducted indicated that music programs were most popular. Anne will talk to Don Sheldon for ideas. We will try to schedule one program a month for 3 or 4 months and make the schedule public well in advance. During the discussion, the Board reviewed the minutes of April, 2015, to determine the priorities for programming. Money from our Ben and Jerry's grant will be used for this series. The grant will also be used to fund other programs after the general fund's budgeted money is depleted excluding the monthly 'Movie Nights'.
- Harvey made the motion to close the Library on the Friday after Thanksgiving due to low patron usage on that day. Liz seconded. The motion passed.

Budget for the FY 2016-2017: After discussion, the Board decided on its budget needs for the 2016-2017 fiscal year. This budget will be submitted to the Select Board by October 1.

Capital Planning: A list of current and future needs of the Library and Union Meeting House was discussed.

A motion was made a passed to adjourn at 8:53.

Our next meeting will be October 27, 2015 at 7:00 pm at the Library.

Approved October 27, 2015