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June 1, 2015

APPROVED

Huntington Public Library
Board of Trustees
Minutes of April 21, 2015



Present: Paula Kelley, Heidi Racht, Lorrie Richland
Others: Stacey Symanowicz

The meeting was called to order at 7:10

A motion was made by Heidi to approve the minutes of March 24, 2015. Paula seconded. The minutes were approved.

Results of Survey: The Board and Stacey looked over the results of the survey recently sent out concerning programming. The following items were discussed.

- **Timing** The Board felt that Sunday afternoons might be a good time to have programs.
- **Scheduling** The Board felt that having a set schedule would allow residents to know ahead of time when a program is coming.
- The Library should invest in a laptop that is compatible with the projector we currently have. **Stacey will talk to Eric Hall about a laptop.**

Stacey updated the Board with her progress in becoming certified through the Vermont State Department of Libraries.

- She has attained 70 credits out of the 150 she needs.
- Most classes are held for 5 days, conducted over a two-week period.
- Stacey is able to arrange for substitutes for most of the days she has been going to classes.

Director's Notes

- **Substitute pay:**
Anne requested that we consider raising the substitute pay by one dollar an hour.
- **Budget overages:** As of this date the overages are as follows:

Books	\$826.73
Postage	77.37
Maintenance	178.50

The Board tabled the decision on the overages until May, pended finding out exactly what the maintenance spending was. **Stacey will find out from Anne what work was done.**

- **Mark Hill photographs.** Mark Hill has donated several framed photos to the Library, with the intention that they would be sold for fund raising. The photos will be displayed in the Library until the Board decides how to offer them to the public.

- Furniture purchase. The Board approved the purchase of the following:
 1. **24 Demco heavy duty vinyl folding chairs/ product number P 149-2353/ page 399/** to replace the wooded chairs that were borrowed from the Town Hall.
 2. **16 Demco wood side chairs/ product number P141-3340/ page 465/color golden oak/** to replace the wooden chairs around the two tables.
- Shelving. The decision on new shelving was tabled until May.
- Keybox. **Stacey will check to see what kind BPMS has and determine if that would work at the Library.**

Actions:

- Heidi made a motion to provide Stacey with compensation for the days she is going to class but not scheduled to work at the Library. Lorrie seconded. The motion passed.
- Paula made the motion to approve Anne's vacation leave requests for the remainder of the 2014-2015 year and the 2015-2016 days requested so far. Heidi seconded. The motion passed.
- Heidi made the motion to raise the substitute pay from \$9 to \$10 effective immediately. Paula seconded. The motion passed.

A motion was made to adjourn. The meeting adjourned at 9:40 pm.

The next meeting will be May 26, 2015 at 7 pm at the Library.

Minutes Posted: May 11, 2015

Minutes approved: May 26, 2015

Minutes sent to the Town Clerk: June 1, 2015