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APPROVED

Huntington Public Library
Board of Trustees
Committee Minutes of February 10, 2015

Present: Paula Kelley, Lorrie Richland, Harvey Schugar, Heidi Racht

Others: Anne Dannenberg

The meeting was called to order at 11:35

The purpose of the meeting was to review the current use of several areas of the Library, discuss the future use of these areas, and determine what improvements need to be made.

The following items were approved by the Board for each of the designated areas:

Balcony -

- Books will be moved from the balcony to the vestibule after shelves are built to accommodate them. The books will come from the special collections and science fiction collection. The holiday books will remain in the balcony and in boxes. The boxes will be moved away from the cantilevered area.
- The broken sign will be removed
- Lexan window coverings will be installed.
- The two file cabinets not now being used will remain in the balcony but will be moved away from the edge.
- The old door being used as a table will be removed.
- The balcony will be cleaned.
- The play group toys will be stored in the balcony when not in use.

Vestibule -

- Town Hall chairs will be returned to the Town Hall at a time that is convenient for both buildings.
- Shelving will be built to accommodate the books from the balcony. These shelves will be on rollers.
- 24 new chairs like the stackable ones we now have will be purchased. Two racks will be purchased.
- The pop corn popper will be stored in the vestibule.

Workroom/Office -

- White shelf in the work room will be removed and replaced by a lower cabinet for storage, a work area counter, and covered shelves or storage above.

Main Hall -

- Three new rolling shelves will be purchased for adult book area
- A child-friendly love seat/small sofa will be purchased for the children's area

- 16 new wooden chairs will be purchased for the oak table, computer desk and round table.
- One lower rolling cart will be purchased for the new book display.
- Twelve child-sized stacking stools will be purchased and 2 short folding tables to be used for children's crafts and activities
- A display case will be purchased for the donor book.
- Carpeted mats will be purchased for the circulation desk and to put under the craft tables during activities.

The following items were tabled for further discussion and decision:

- The use of the balcony as a public space for small groups
- The future use of the old high back chairs from the Union Meeting House
- The use of the round table
- Possible purchase of a double hot plate
- The use of two of the pews left from the Union Meeting House
- The purchase of two more children's book racks

— Lorrie Richland, Clerk of the Board

Minutes to the Board: February 13, 2015

Approved: February 24, 2015

Submitted for Recording: February 26, 2015