

**Huntington Public Library
Board of Trustees
Minutes of September 23, 2014**

Present: Harvey Schugar, Lorrie Richland, Paula Kelley, Liz Greenberg, Heidi Racht

The meeting was called to order at 7:05

A motion was made and passed to approve the minutes of August 12, 2014 as read.

A motion was made by Heidi Racht and seconded by Harvey Schugar to allow residents of Buels Gore to use the Huntington Public Library as their home library, free of charge. The motion passed unanimously.

Paula Kelley read a report from the Library Director, summarizing the vacation, leave and sick time used during the 2013-2014 fiscal year by Library staff. The Trustees noted their appreciation for a thorough and comprehensive report.

After reviewing the expenditures made recently, as well as discussing the future needs of the Library, the Trustees completed the budget requests for the 2015-2016 fiscal year.

Harvey Schugar made a motion to adjourn. The Board adjourned at 8:29.

The next meeting will be October 27, 2014 at 7 pm at the Library.
Submitted, Lorrie Richland

RECEIVED

DATE

[Signature]
October 30, 2014



DIRECTOR'S NOTES
SEPTEMBER 23, 2014
AUGUST 2014 STATISTICS

LIBRARY

ADULT VISITS: 258

CHILD VISITS: 125

MATERIALS CIRCULATION: 1168

ILL: OUT - 13 IN - 9

LISTEN UP VT CHECK OUTS: 103

PROGRAMS: # 5

ADULTS - 26

CHILDREN - 37

COMMUNITY CENTER EVENTS: 8

TIME: 14.5 hours

ADULTS: 51

CHILDREN: 39

1. Please clarify the following:

- Is there a final draft of the Personnel Policy available?

- Is professional time considered part of the working hours or is it compensated separately?

And, should this be stated in the Personnel Policy?

- What is the dollar limit the Director may spend without Board approval? Where should this be stated?

2. Maura McClure of Buels Gore inquired if the residents of the Gore could use the HPL as "their" Library free of charge. And, if not, what would the charge be? I think it should be free of charge and those who register would receive our annual appeal request. Thus far no Gore residents have been to the Library. They seem to frequent the Starksboro and Bristol libraries.

3. We would like to purchase two items with the B&J grant funds:

1) A user-friendly, all weather events board. The old sign board can be used as an OPEN sign listing our hours. The old OPEN sign should be discarded as it is splintery and falling apart.

2) A popcorn popper for Movie Night. The one we currently used is borrowed and very heavy and cumbersome to transport every month. Popcorn is the most popular part of the event!

4. BBQ review, notes and income - please.

5. Programs: 10/5 - Reception for the Gillette Pond Exhibit artists - details in TIMES and FPF

- 10/19 - Planet Huntington resumes

- The usual, Story Time, Playgroup and Movie Night

Suggestions for events are most welcome!