

**Huntington Public Library
Board of Trustees
Minutes of June 24, 2014**

Trustees Present: Harvey Schugar, Lorrie Richland, Paula Kelley, Heidi Racht
Library Staff Present: Anne Dannenberg

The meeting was called to order at 7:04.
The minutes of May 27, 2014 were approved as read.

New Floor Plan: Discussion on a new floor plan centered on minimizing damage to the floor due to shelves being moved often. Heidi Racht moved that the suggested floor plan be adopted. Paula Kelley seconded. Motion carried unanimously.

Repair and Repainting of Floor: Discussion was held on the repair and repainting of the areas of the floor. A motion was made by Heidi to have the floor areas most affected be painted, the cost of labor and materials not to exceed \$1500. Paula seconded. The motion carried unanimously.

Repair and Repainting of Doors: As noted in May, the main front doors and the interior doors in the 'narthex' entryway need to be repainted. A motion was made by Heidi to accept the proposal by Ten Talents. Paula seconded. The motion carried and a contract was signed.

Personnel Policy: A committee will meet in July or early August and then present the revisions to the entire Board at the next scheduled meeting.

A motion was made to adjourn. Meeting adjourned at 8:32.

Submitted by Lorrie Richland
Posted on the website: July 10, 2014
Approved: August 12, 2014
Submitted for Record: August 14, 2014

RECEIVED

DATE

[Signature]
August 14, 2014

DIRECTOR'S NOTES

JUNE 24, 2014

MAY 2014 STATISTICS

LIBRARY

ADULT VISITS: 212

MATERIALS CIRCULATED: 691

ILL: OUT - 7 IN - 5

PROGRAMS: 6

CHILD VISITS: 98

COMMUNITY CENTER

EVENTS: 13

ADULTS: 90

HOURS USED: 16.5

CHILDREN: 68

1. The summer reading program started after school recessed for the year.
 - Heidi gave the presentation to the BPMS assembly with materials supplied by the State Dept. of Libraries, Sue (sch. librarian) and Stacey.
 - The theme is: "fizz, boom, read!" and involves science inquiry and experiments.
 - Science, art and reading activities are scheduled for each week in July and the first half of August.
 - Reading incentives are coupons towards one or more books of the child's choice to be purchased at the end of the program. We have an account for this purpose with Scholastic Books. They offer bargain paperbacks.
 - We are again collaborating to provide "Pizza Friday" each Friday at 11:30 – a summer lunch program for children who qualify for school lunch subsidies.
2. The Library will be closed for repairs from 6/28 through 7/6, 7 or 8 depending upon the painting schedule and weather. Moving/rearranging furniture and books must take place asap upon closing. I suggest posting a request for volunteers to help on Saturday or Sunday – 6/28 or 6/29. Randy Richland is the contractor for this work.
3. Upon Trustee approval the budget overages will be covered by the special accounts, "Books/Adopt an Author" and "Friends".
4. All the fire extinguishers passed inspection this year.
5. Debbie Worthley is looking after the Welcome Gardens and David Worthley agreed to weed whack.
6. Volunteers: Sunday Librarians: Kathleen Clark, Jennifer Meffert.
 - Sub: Michele Cummings
 - Mowing: Paula Kelley, Rodgers family
 - Weeding: Debbie Worthley and ???
 - Computers: Eric Hall, Liz Greenberg
 - Flower Boxes: Pleasant Mt Farm*