

DIRECTOR'S NOTES
MARCH 26, 2013
FEBRUARY STATISTICS

LIBRARY – JANUARY 2013 MATERIALS CIRCULATED (omitted from Feb. 2013 D.'s Notes)

ADULT VISITS: 293 CHILD VISITS: 137
MATERIALS CIRCULATED:
ILL/OUT – 5 ILL/IN – 8
PROGRAMS: 6 ADULTS: 39 CHILDREN: 30

COMMUNITY CENTER: 5 ADULTS: 75 CHILDREN: 30
HOURS: 21.5

1. The granite post at the end of the driveway was broken. Let's decide what to do with all the broken posts – there are 4 of them.
2. Debbie Worthley has offered to maintain the gardens this year. She would like to work with someone. I suggested Jeanine. Would any Trustee like to participate? I would like to have a meeting of interested gardeners soon to consider redesigning and organizing the gardens as they are a muddle and a mess. I suggest using some B&J money to purchase a few perennials, compost and fertilizer.
3. The Seed Library is set up. We received a small donation of seeds from High Mowing Seeds for \$5 shipping. I also purchased some bean and peas seeds from Fedco and wildflower seeds from Johnny's. I will eventually reimburse myself from the donations. We could also consider setting aside some B&J money to purchase a few fresh seed packets each year. Suggestion: \$25 - \$30 a year for 10 years.
4. I created an informational poster presentation on the subjects of pollinators and citizen science. It is currently hanging in the vestibule near the seed library.
5. Lynn Butler-Dube and her daughter, Mia are hanging a mother/daughter exhibit for the month of April.
6. HPL now offers a pass to the Shelburne Museum. \$75 was used from the B&J gift.

Library Policies:

Patron Privacy Policy The Board reviewed, at length, a couple of documents brought to the meeting by Harvey Schugar: Boston Public Library Patron Privacy Policy and the Code of Ethics of the American Library Association. There was much work to be done to adapt elements to HPL. Schugar agreed to resubmit the documents with changes for a Second Draft Review.

Mission Statement The Board discussed the Mission Statement as drafted by Paula Kelley and made two minor changes.

The Board agreed to bring this Final Draft to the next meeting of the full Board (May).

Collection Development Guidelines The Board reviewed this document, drafted by Paula Kelley. Changes included: footnoting the references under the Philosophy of Selection section in the written version and linking the references on the Library's website. (References: Library Bill of Rights, Freedom to View and Freed to Read Statement.) Also, it was suggested by Racht that the term "core collection" in the last paragraph be footnoted with the definition.

Other specifics included creating a consistency of language that is the future tense (will instead of are) – the other documents will need to be scrutinized as they are reviewed in a similar manner.

The Board agreed to bring this Final Draft to the next meeting of the full Board (May).

Request for Reconsideration of Library Materials and Internet Access The Board reviewed this document, drafted by Paula Kelley. Several changes were made on the second page, mainly to the section on Internet Sites, which was eventually removed in its entirety. With these changes, this document is ready for Final Draft.

The Board agreed to bring this Final Draft to the next meeting of the full Board (May).

Next Meeting: April 2, 2013 at 4 pm.

Minutes: Heidi Racht

Submitted to the Board on March 28, 2013

Approved April 2, 2013