

**Huntington Public Library
Board of Trustees
Minutes for November 27, 2012
Approved**

Present: Heidi Racht, Harvey Schugar, Paula Kelley, Lorrie Richland, Liz Greenberg
Others: Anne Dannenberg

The minutes from October were approved as read.

Director's Report: The following items from the Director's report were discussed:

- Anne suggested that we collect comments from those attending programs to get input for any letters or reports we have to write.
- The furnace exhaust has been found to be in code and does not need to be changed.

Update on the Painting on the Back Exterior: Harvey has called 2 contractors but there has not been any response as of this date. Harvey will call again in February for spring painting.

Discussion of the VTel Proposal: Vtel has proposed to put microwave antennae in the UMH bell tower. The following items were discussed and decided:

- Liz will put our thoughts and terms in writing for the Select Board.
- Heidi will present our terms to the Select Board.
- Harvey will do research to see if the safety information we have received from Green Mountain Access is supported by other research.

Discussion of Employee Policies: The Board decided that the wording of the Policies would be amended to show that the Board of Trustees directs the library's employees.

Annual Appeal Update: The design of the card to be sent to donors has been decided upon. We meet to add the annual appeal to the Times Ink on December 18, 2012 at 5:00.

Next meeting: January 22, 2013.

MINUTES

Approved January 22, 2013

Submitted for Recording January 28, 2013

RECEIVED 
DATE January 29, 2013

DIRECTOR'S NOTES
NOVEMBER 27, 2012
OCTOBER STATISTICS

LIBRARY

ADULT VISITS: 268	CHILD VISITS: 146
MATERIALS CIRCULATION: 1121	
ILL OUT: 7	ILL IN: 10
PROGRAMS: 7	ADULTS: 64
	CHILDREN: 50

COMMUNITY CENTER

EVENTS: 15	HOURS: 28 ½
ADULTS: 109	CHILDREN: 45

1. The Library has been fine! Programs are well attended and patrons are pleased with our collection and services.
2. The recent craft fair donated booth fees and raffle money to the book fund. We would like to thank Leta Watkins for organizing the event as a fund raiser for the Library.
3. VTel Wireless would like to put an antenna and associated equipment in the bell tower.
4. Thanks to Lorrie Richland for the cozy "book/book shelf" handmade quilt. It lives in the adult reading area.