

RECEIVED 
DATE January 23, 2012

Huntington Public Library
Board of Trustees
Minutes for January 24, 2012

Present: Paula Kelley, Lorrie Richland, Heidi Racht, Harvey Schugar

Others: Anne Dannenberg

The minutes of November, 2011, were accepted as corrected.

Heidi Racht reported that pictures had been submitted for the annual Town report.

Budget Review: The board recognized the fine work Liz Greenberg did on the budget. The Selectboard was notified that an error had been made and that the corrected amount meant more money for the Town. The book budget was set at \$3100, which was a \$1000 increase.

The Trustees of the Library appreciated the Selectboard's separating the UMH budget from the Library's operating budget.

It was decided that the Trustees would request that the cost of the cleaning of the septic system and the recharging of the fire extinguishers be added to the UMH budget. These tasks would be completed in the fall.

Review of the Maintenance and Repair List:

- Heidi offered to oversee the addition of plexiglass (Lexan) over the windows. She will ask Alan to help install these.
- Items added to the list were as follows: finishing the trim around the large inside door molding, finishing the patching at the base of the same door molding and trim, and the painting of the inside of the annex door.

Long-range Planning: A discussion of long-range improvements and additions included the purchase of e-readers. It was decided that the Trustees would find a way to survey or question patrons as to what they would like to see added to Library services.

Director's Report: The Director's report included:

- Periodical racks: Dave Ruscitto suggested we put periodical racks on the ends of the moveable book shelves. Dave has offered to donate his time and the materials will cost about \$300.
- Anne has written and sent out thank you notes to those giving donations as a result of the annual appeal letter.
- We discussed the seed library. Many seeds have been donated. These are being sorted and labeled. Anne has written a list of suggestions and ideas.

Next meeting will be February 28, at 7:00 at the Library

DIRECTOR'S NOTES
JANUARY 24, 2012
NOVEMBER AND DECEMBER 2011 STATISTICS

NOVEMBER

LIBRARY

ADULT VISITS: 340

CHILD VISITS: 209

ADULT BOOKS: 208

CHILD BOOKS: 597

ADULT AUDIO: 49

CHILD AUDIO: 0

DVD: 27

ILL: OUT - 11 IN - 5

MUSEUM: 4

PROGRAMS: 15

ADULTS: 37

CHILDREN: 56

COMMUNITY CENTER: EVENTS - 8 ADULT -: 75 CHILDREN - 50
HOURS - 25

DECEMBER

LIBRARY

ADULT VISITS: 290

CHILD VISITS: 176

ADULT BOOKS: 293

CHILD BOOKS: 490

ADULT AUDIO: 46

CHILD AUDIO: 0

DVD: 30

ILL: OUT - 9 IN: 8

MUSEUM: 4

PROGRAMS: 7

ADULTS: 58

CHILDREN: 70

COMMUNITY CENTER: EVENT - 5 ADULTS - 77 CHILDREN - 26
HOURS - 23.5

1. PERIODICAL RACKS: Dave Ruscitto will complete the periodical racks in March/April. He designed them to attach to the ends of the rolling shelves. He is generously donating his time and we will pay for the materials. They will be made from ash to match the shelves, although the wood will be lighter for a year or two.
2. ANNUAL APPEAL: To date there have been 57 donations totaling \$3120 and two donations of "goods" totaling \$210. Heidi and Alan donated the annual appeal postage and Anne and Paul donated the thank you cards. We could also use the thank you cards as a fund raiser.
3. KOHA: The transition is on schedule and has been proceeding smoothly with Nancy Stoddard's invaluable volunteer time. The

switch will occur in February/March. We will continue to use Destiny until all books are returned and accounted for.

4. PROGRAMS: The HHCT/Library program with Ron Krupp was very lightly attended. HHCT covered the cost of the speaker and the Library paid for the dessert from Krin's Bakery. The Baby Brunch was also lightly attended with seven out of twenty three families attending but, everyone had a wonderful time. (The usual attendance is half the babies.) The first Planet Huntington was sparse and the second (Antartica) was about normal.
5. ANNUAL REPORT: Thanks to Lorrie for drafting the report and to all who helped with details and clarifications.
6. GALLERY SPACE: Terry Boyle continues to exhibit his watercolors. If you know of an artist who may like to exhibit, please call Lisa Barrett, who agreed to coordinate the gallery.
7. SEED LIBRARY: I have pursued the seed library concept Liz introduced during the last meeting. There has been considerable interest in having one at the Library. Suggestions are welcome.