

**Huntington Public Library
Board of Trustees
Minutes of February 9, 2009**

Present: Liz Greenberg, Heidi Racht, Lorrie Richland, Paula Kelley
Others: Anne Dannenberg

Discussion of Town Meeting: Salaries have been capped at a 2.5% increase. There was discussion of how to make up the difference in the budget. It was decided to wait until after Town Meeting to see if the budget passed.

Discussion of Director's Report:

- The annual appeal results were lower than in past years.
- It was decided to add "Interlibrary Loan" as a line item in the appeal letter for next year.
- It was reported that Anne and Wendy had not yet received the retroactive increase in salary for fiscal year 08-09.
- The new Rules of Conduct were accepted and adopted. They will be posted in the library.

Endowment: Lorrie will contact Brian Valentine to continue the process of obtaining 501 (c) 3 status.

Anne will contact Heather Pembroke and Tom Pichler to find out what the solar output is at their house.

Discussion of an Eagle Scout project for the library: Aeron will be asked to attend the March meeting.

Discussion of welcoming letter composed by Liz Greenberg: Liz took suggestions and will email a copy for adoption.

Submitted by Lorrie Richland

Received June 25, 2009
[Signature]

*RULES OF CONDUCT
HUNTINGTON PUBLIC LIBRARY POLICY
2009*

The library has established these rules of conduct to promote a safe, healthy, barrier-free environment for its patrons. Patrons who do not abide by these rules will be asked to leave may be removed from the library and its premises.

1. No engaging in any activity which disrupts other library users' enjoyment of the library or jeopardizes their safety. This includes:
 - a. Violating Internet Rule
 - b. Creating noise disruptions, including cell phone use
 - c. Blocking passageways
 - d. Stalking
 - e. Staring
 - f. Emitting offensive body odor
2. No library patron may verbally abuse, harass or interfere with other patron or with the library personnel's performance of their duties.
3. Patrons will not use audio equipment so that it is audible to others.
4. No smoking.
5. No animals in the library except as part of a library program or if assisting a patron with a disability. Animal must be licensed as an assistive animal with a recognized organization.
6. No illegal activities.
7. Shoes and shirts must be worn.
8. No carrying of firearms into the library unless authorized by law. Any patron so armed must notify the librarian on duty.
9. No library patron may physically harm, threaten to harm or attempt to harm any library user or staff.
10. Library patrons will be held responsible for damage to library property and the failure to return library materials. Borrowing library property requires Board of Trustees or staff authorization.
11. No soliciting without the express permission of the Board of Trustees.
12. No physical activity that may injure another person or library property, such as but not limited to, running, kicking balls, playing tag.

*Adopted Monday, February 9, 2009 by the Huntington Public Library
Board of Trustees.*