Huntington Public Library
Board of Trustees
Minutes of December 14, 2009

Present: Harvey Schugar, Paula Kelley, Liz Greenberg, Lorrie Richland, Heidi Racht
Others: Anne Dannenberg

Minutes were approved with changes.

Director's Notes:

- Discussion of Audio Download Service. It was decided to sign up for this service. A donor will cover the cost of the service, which is between $300. and $400. for the initial fee and training.
- Anne will write the letter for Aaron's final recommendation for his Eagle Scout project.
- Discussion of the Legislative Breakfast. It was decided to plan this for November, 2010.

Discussion of upkeep and repairs:

- The wooden sign in front of the library was damaged in the wind storm.
- There is money available to fix the doors in the front of the library. This will be done in December.
- Heidi reported that some clapboards are missing from the upper area of the addition, at the corner near the old section.

Discussion of Town Report:

- The report is due January 15, 2010. Lorrie will write the report with Wendy's assistance.

It was decided that a yearly calendar of the jobs and task that are ongoing would be drawn up.

Discussion was held concerning Anne's yearly evaluation. Heidi will write the evaluation letter.

Next meeting, January 11, 2010

Written by Lorrie Richland
Approved February 9, 2010

RECEIVED
DATE February 11, 2010

DIRECTOR'S NOTES
DECEMBER 14, 2009
NOVEMBER STATISTICS

LIBRARY – REGULAR USAGE

ADULT VISITS: 394	CHILD VISITS: 184
ADULT BOOKS: 310	CHILD BOOKS: 1034
ADULT AUDIO: 65	CHILD AUDIO: 10
DVD: 43	
ILL: OUT: 16 IN: 3	
MUSEUM PASS: 3	

PROGRAMS: 8	ADULTS: 75	CHILDREN: 74

COMMUNITY CENTER:	PROGRAMS: 7	HOURS: 22
	ADULTS: 176	CHILDREN: 40

1. ANNUAL APPEAL TO DATE: $75 – endowment $1720 - other
- Thank you notes to write.....

2. AUDIO DOWNLOADS: $400 one time set up fee
= annual fee - 4 – 4.5% of annual materials (book) budget
- For details and explanations: listenupvermont.org and vtaudiobook.blogspot.com.
- If we decide to go with it we have to make the decision by a week from today in order to get on the list for the subscription and training.
- Wendy and I are planning to poll our audio book users regarding their desire for the program before we subscribe.
- Donation of one-time fee??????

3. TOWN REPORT: Would a trustee enjoy taking this on to give it a fresh voice? We can supply the statistics and other info. Otherwise, Wendy is willing to write it.

4. LEGISLATIVE BREAKFAST: For several years we have discussed hosting this event for/with other libraries in our area. January is the latest month for doing so. Any takers? Please see separate handout for details regarding this year's agenda.

5. All audio books and books currently in the entry way need to be taken to recycling. Please consider taking a box now and then when you go -- Thanks.