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Sept. 24, 2013

**Huntington Public Library
Board of Trustees
Minutes of June 28, 2013**

Trustees Present: Heidi Racht, Paula Kelley, Harvey Schugar, Liz Greenberg

Trustees Absent: Lorrie Richland

Others: Anne Dannenberg

The meeting, which was held at the home of Paula Kelley, began at 10 am; chaired by Paula Kelley.

The purpose of the meeting was to finalize and adopt Huntington Public Library policies.

Building Use Policy: Heidi Racht moved to approve with changes; seconded by Harvey Schugar. Approved unanimously.

Building Space Rental Policy: Heidi Racht moved to approve with changes; seconded by Harvey Schugar. Approved unanimously.

Code of Ethics: Liz Greenberg moved to approve; seconded by Harvey Schugar. Approved without changes.

Board of Trustees and Library Employee Ethics Policy: Heidi Racht moved to approve; seconded by Paula Kelley. Approved without changes.

Privacy Policy Statement: Liz Greenberg moved to approve; seconded by Harvey Schugar. Approved with one correction.

Mission Statement: Heidi Racht moved to approve; seconded by Paula Kelley. Approved without changes.

Request for Reconsideration of Library Materials and Internet Access: Heidi Racht moved to approve with changes; seconded by Paula Kelley. Approved unanimously.

Collection Development Guidelines: Heidi Racht moved to approve with minor corrections; seconded by Liz Greenberg. Approved unanimously.

Donation Guidelines: Heidi Racht moved to approve with one correction; seconded by Paula Kelley. Approved unanimously.

Rules of Conduct: Heidi Racht moved to approve with changes; seconded by Paula Kelley. Approved unanimously.

Library Computer Use: Paula Kelley moved to approve with changes; seconded by Liz Greenberg. The Board also voted to add the form at the end of the minutes that is

referenced by the addition of the language: A signed form for a use of the computer by a minor is required from the parent or guardian. Approved unanimously.

Procedure for Requests for Patron Records or Information: Heidi Racht moved to approve with one correction and one change; seconded by Harvey Schugar. Approved unanimously.

COPIER CHARGES: The Board of Trustees voted to increase the per page cost of copies to .15. Motion by Liz Greenberg; seconded by Heidi Racht.

Huntington 250th Anniversary

Paula Kelley and Heidi Racht, who were both at an organizational meeting of the 250th Committee on Tuesday evening brought the rest of the group up to date.

The Library will host several events, including a Media exhibition with a Camels Hump theme.

The chicken BBQ is September 15. **The Board will not meeting in July, but will organize the BBQ via email and telephone. Heidi Racht will send out the revised spreadsheet.**

Adjournment: 11:46 am.

Next Meeting: September 24, 7 pm.

Minutes: Heidi Racht
Submitted to the Board on June 28, 2013