

UNAPPROVED

Board of Civil Authority
July 7, 2015
Huntington Town Clerk's Office

BCA Present: Don Dresser, Dori Barton, Heidi Racht, Shelly McSweeney, Nancy Stoddard, Pam Alexander, Helen Keith, Patty Baumann, Roman Livak, Les Hunton, Carol Wildman

Listers: Carol Wildman, Don Dresser, Les Hunton

Minutes: Heidi Racht

7 pm BCA Reorganization
7:10 Peruse Appeals received to date
7:15 Set date for appeals
7:20 Review Biennial Purge of Voter Checklist and Approve
Other Business
7:30 Adjourn

Reorganization of Board

New members of the Board were educated about the responsibilities of the chair and the time commitment, which is estimated to be about a month. The conduct of the appeal hearings was reviewed. The appeals are run by the chair and all agreed that the questions should be directed by the chair. Also, the goal is to schedule Site Inspections at the appeal.

Chair: Helen Keith nominated Roman Livak to serve as chair; seconded by Patty Baumann. Approved unanimously.

Vice Chair: Roman Livak nominated Patty Baumann to serve as Vice-chair; seconded by Pam Alexander. Approved unanimously.

Clerk: Town Clerk Heidi Racht will continue in this role.

Grand List Distribution and Listers' Grievance

Don Dresser, in his capacity as Lister, reviewed the timeline that got the BCA to this point.

June 10: mailed out Grand List to all property owners, who had 14 days to appeal appraisal

June 23 and 24: Listers heard grievances

June 30: Notice of appraisals resulting from hearings mailed to appellants, who have 14 days to appeal to the BCA

July 14: Final day to request an appeal to the BCA

Perusal of Appeals

No written appeals have been received. One person is on the schedule.

Set date for Appeals

The Board decided to hold hearings on July 23, 7 pm, with each appeal scheduled for 20 minutes.

Review Biennial Purge

Heidi Racht explained the process, which is required to be complete before September in odd years. BCA members had received a copy of the voter checklist and had been asked to send in suggestions for challenging voters who may have left town. The BCA reviewed the list of voters who had been challenged and another list that showed removals. Challenge notices are sent out routinely to voters who sell their houses. If the post-paid response cards are not returned, the town is required to keep a name on the checklist for two general elections or until the town receives notice of a change of voter registration to another town.

After more discussion about the process, a motion was made that the BCA had completed the biennial purge. Les Hunton moved; Nancy Stoddard seconded.

Adjournment

Nancy Stoddard moved to adjourn; seconded by Pam Alexander. The meeting adjourned at 7:32 pm.

DRAFT MINUTES TO THE BCA: July 11, 2014

POSTED ON THE TOWN WEBSITE: July 11, 2014

REVISED MINUTES TO THE BCA:

MINUTES APPROVED:

APPROVED MINUTES TO THE TOWN CLERK: