

**Vermont Agency of Transportation**  
**2013 Bicycle and Pedestrian Program Application**

1. **Project Title:** Huntington Lower Village Bike/Pedestrian Scoping Study  
2. **Applicant Name(s):** Town of Huntington  
3. **Project Contact:**  
Name: Barbara Elliott, Town Administrator  
Mailing Address: 4930 Main Road  
Town & Zip Code: Huntington, VT 05462  
E-mail Address: townhunt@gmavt.com  
**Phone#:** 802-434-4779                      **Fax #:** 802-329-2031

**Approximate project length in feet:**

4. **RPC(s):**

5. **Project Description:** Please give a brief description of the project (100 words or less.) Detailed information should be submitted as part of addressing the selection criteria. **Be sure to indicate the primary facility type being applied for (e.g. sidewalk, shoulder, shared-use path). If application is for a scoping study, provide as much relevant information as possible.**

Description: Prepare a scoping report to identify potential bicycle and pedestrian improvement strategies for Huntington's Lower Village. Selected strategies will help improve transportation options in this State-designated village center (serving as a primary settlement area of the town) and will also lead to public safety benefits. The combination of increased vehicle traffic and increased local pedestrian and bicycle activity means the potential for dangerous conflict is growing. Implementation of this scoping report's recommendations should alleviate these conditions. Conducting the study is particularly timely, given the Town's plan to repave this section of the Main Road in the next 2-3 years.

6. **Project Location:** On a separate sheet, include a map(s) of the project area. Color photos are useful but not required. If the project is within or adjacent to a designated downtown or village center, clearly indicate the relationship of the proposed project to the boundary of the designated area.

Please see Attachment C-1.

7. **Estimated Project Costs (for scoping, use PE and Admin lines only):**  
*Preliminary Engineering(PE)*

(Costs associated with scoping, engineering/design, survey, permitting, public input and coordination)

*Right-of-Way (ROW)*

(Includes cost of appraisal, land acquisition and associated legal fees.)

<i>Construction</i> (Construction costs including reasonable contingency)	\$ —
<i>Construction Inspection</i> (Cost to provide oversight during construction)	\$ —
<i>Administration/Local Project Manager Costs</i> (Cost associated with municipal oversight of the project, estimated to be a minimum of 10% of total PE, ROW and Construction phases.)	\$3,000
<b>TOTAL AMOUNT APPLIED FOR (including 10% local share)</b>	\$33,000

**8. What other local, state or federal money do you have available for this project?**

The Town does not have other local, state or federal funds available for this project.

**9. Will you accept an award less than you applied for?**  Yes  No

(IF YES, please indicate whether local funds will be used to make up the shortfall or if the project scope will be reduced. If the project scope is to be reduced, document what part of the project you would accept partial funding for and be certain to break out the costs associated with that part or segment. Attach additional pages if necessary.) If adequate information is not provided, partial funding will not be considered.

N/A

**10. Did you hold a public meeting about this project within the last year?** (Please enclose documentation of meeting warning and a meeting summary.)

Yes – Please see Attachment B, which includes: (B-1) the Selectboard meeting agenda announcement posted throughout Town; (B-2) the electronic announcement of the meeting and of the Selectboard meeting agenda on Huntington’s Front Porch Forum; (B-3) a copy of “Overview: 2013 VTrans Bicycle Pedestrian Grant Program”—a document that we prepared for and distributed at the public meeting to help provide residents background summary information on the grant; and (B-4) the approved minutes of the Selectboard’s public meeting and motion pledging 10% local match in accordance with the grant requirements.

NOTE: In accordance with information provided in response to a question posed at the required training session held on Monday, June 3, 2013 (1:00pm at the Williston VIT site), if the public meeting was to be held as part of a regularly scheduled/warned Selectboard meeting, it was not necessary to publish notification of the meeting in the newspaper.

**11. Feasibility Study or Equivalent Effort:** Please attach copies of the applicable report(s) and **all** supporting materials.

Not Applicable: Feasibility Study or Equivalent Effort  
Please See Below: Supporting Materials

**Application Components/Attachments:**

**Cover Letter**

A - Project Application Form

B - Project Evaluation Criteria Documentation/Narrative

C - Supporting Documentation

C-1 Designated Village Center map – Huntington Lower Village

C-2 Selectboard Meeting Agenda announcement/posting

C-3 Front Porch Forum electronic public meeting and Selectboard agenda announcement (see pages 1 & 4)

C-4 Overview: 2013 VTrans Bicycle Pedestrian Grant Program (document prepared for and distributed at the public meeting to help provide residents background summary information on the grant)

C-5 Approved minutes of the Selectboard’s public meeting and sign-in sheet (see pages 2 & 3)

D - Huntington Selectboard Letter: pledging required 10% minimum non-federal local match

E - Letter of Support: Chittenden County Regional Planning Commission

Respectfully Submitted/Mailed: July 25, 2013 for the Town of Huntington

Barbara Elliott, Town Administrator  
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