



Huntington Selectboard Guidelines

**Health Education & Welfare – HEW (Social Service) Organization General Fund Allocations**

*Approved by the Selectboard on 11/02/2015*

Purpose:

- Under Vermont law, towns may appropriate funds for the support of social service programs and agencies that provide services to their residents. The following guidelines and criteria establish the procedure by which appropriations will be considered for inclusion in the General Fund Operating Budget presented by the Selectboard to be voted on at Town Meeting.
- Huntington’s allocations to social service programs and agencies should not exceed 1% of the total general fund operating budget.
- These guidelines do not apply to town membership organizations such as the Chittenden County Regional Planning Commission and the Vermont League of Cities & Towns; nor does it apply to entities that provide contracted services such as professional appraisers or auditors, special transportation services for the elderly or disabled, traffic enforcement, etc.

Guidelines for Donation Consideration:

- Requests must be submitted in writing (via hardcopy or electronically) on event/organization letterhead.
- For consideration, requests must be received by October 1<sup>st</sup> for the fiscal year that commences the following July.
- A maximum of one request per fiscal year will be fulfilled per organization.
- Donations are NOT automatically renewed or assumed. Each submission is evaluated on a first time basis and will not be approved based upon a prior year’s participation.

Criteria

- The Town of Huntington will only consider contributions to charitable, nonprofit organizations in Vermont that provide direct service to ‘vulnerable’ Huntington residents such as (but not limited to) services for children, elderly, disabled, abused, and food insecure residents; services that enable mental health including addiction therapy.
- How does the program deliver effective programs with measurable outcomes in response to the Huntington community’s needs?
- What data does the organization have showing how they have served the Huntington community?
- Has the service provided been outlined in our Town Plan as a need?

Revision History:  
Adopted: 2015 11 02