

Town Administrator
Huntington, Vermont

The Town of Huntington, Vermont (pop. 1,939), home of Camel's Hump, Vermont's third highest mountain peak and located 25 miles south of the City of Burlington, seeks a highly responsible, dynamic and collaborative town administrator. The town administrator is the principal liaison and support person for the five-member selectboard and assists the board's general administration of the Town. His or her day-to-day responsibilities include supporting all departments as needed, monitoring budgets, and coordinating with the Town's elected and appointed officials. The salary range for this full-time position is \$40,000 to \$50,000 with excellent benefits. A detailed job description is available at <http://www.huntingtonvt.org>.

The successful candidate will have a Bachelor's degree in public administration or a related discipline and/or a minimum of four years of municipal management experience. Knowledge of municipal operations, public finance, personnel policies and practices as well as familiarity with Vermont municipal law preferred.

To apply, please send a cover letter, resume, and three references to:

Huntington Town Administrator Search
c/o VLCT
89 Main Street
Montpelier, VT 05602

You may also email your application to eharrington@vlct.org with Huntington Town Administrator in the subject line. Application review will begin on February 20, 2012.

The Town of Huntington is an equal opportunity employer.