

## Town of Huntington Liquor Control Board & Selectboard Meeting

Monday, April 2, 2018 – 6 pm  
Community Church Annex, Huntington Center

### UNAPPROVED MINUTES

<b>Agenda</b>	<p><b>Selectboard Business Items</b></p> <ul style="list-style-type: none"> <li>• <b>Report from Treasurer Selection Process Subcommittee</b></li> <li>• <b>Public Comment</b></li> <li>• <b>Highway: Loader Purchase, Aruzza Driveway Permit</b></li> <li>• <b>Administration &amp; Finance: Appointments, Warrants, Minutes Approval, Grants, Strategic Planning Session Agenda, Upcoming Calendar, Other/New Business</b></li> </ul> <p><b>Workshop on Public Participation, Conflict of Interest &amp; Ethical Conduct</b></p>
<b>Selectboard Attendees</b>	Dori Barton (Chair), Landel Cochran, Andrew Hendrickson, Roman Livak, Nancy Stoddard (Vice-Chair)
<b>Others Present</b>	Sarah Jarvis, VLCT Staff Attorney (Workshop Presenter)
<b>Staff Present</b>	Garrett Baxter, Kathleen Clark, Dana Cummings, Don Dresser, Ryan Elliott, Lucinda Hill, Marilyn Hinsdale, Helen Keith, Everett Marshall, Andrea Ogilvie, Ross Ogilvie, Heidi Racht, Rebecca Ryan
<b>Staff Present</b>	Clinton ‘Yogi’ Alger (Road Foreman), Barbara Elliott (Town Administrator)
<b>Selectboard Business Items</b>	
<b>Call to Order</b>	<ul style="list-style-type: none"> <li>• Barton called the meeting to order at 5:58 pm.</li> </ul>
<p><b>Report from Treasurer Selection Process Subcommittee</b></p> <p><i>Follow-up: Elliott to post FPF Treasurer Selection update</i></p>	<ul style="list-style-type: none"> <li>• The subcommittee recommended that the Selectboard appoint Kathleen Clark to the position of Huntington Town Treasurer, and that the Selectboard not vote on the appointment until the April 16, 2018 Selectboard meeting.</li> <li>• Elliott presented a draft Front Porch Forum notice to keep the public informed of the process and allow an opportunity for people to give comment. The Selectboard approved the posting.</li> <li>• The subcommittee plans to review a proposed draft Treasurer Selection Process at either the April 28, 2018 Strategic Planning Meeting or the Selectboard’s May 7, 2018 meeting.</li> </ul>
<b>Public Comment</b>	No members of the public offered comment.
<b>Highway</b>	<p><b><u>Loader Purchase</u></b></p> <ul style="list-style-type: none"> <li>• The original quote Alger received from Nortrax was for a 2017 John Deere 524-II Loader at a sales price of \$133,000 minus a \$35,000 trade in for our 2001 loader, for a balance of payment of \$98,000. Once again, Alger has secured a better deal: a 2018 John Deere 524K-II Loader at a sales price of \$131,521 and a \$37,000 trade in for our 2001 loader for a balance payment of \$94,521 (a savings of \$1,479 for a</li> </ul>

<p><b>MOTION – LOADER PURCHASE</b> <i>(passed)</i></p> <p><b>MOTION – ARUZZA DRIVEWAY PERMIT</b> <i>(passed)</i></p>	<p>newer loader with additional features).</p> <ul style="list-style-type: none"> <li>• <b><u>MOTION – LOADER PURCHASE:</u></b> Livak moved and Hendrickson seconded to authorize the Road Foreman to place an order for a 2018 John Deere 524K-II loader (for delivery and payment after July 1, 2018) from Nortrax for a purchase price of \$131,521 minus a trade-in in the amount of \$37,000 for the Town’s 2001 loader, for a balance payment of \$94,521. Passed unanimously with 5 members present and voting.</li> </ul> <p><b><u>Aruzza Driveway Permit</u></b></p> <ul style="list-style-type: none"> <li>• The Aruzza driveway permit application (4370 Main Road) was corrected to reflect that it is for commercial access for landscaping equipment. The Fire Chief approved this for the stated purpose (versus the previously identified agricultural use).</li> <li>• <b><u>MOTION – DRIVEWAY APPLICATION:</u></b> Livak moved and Stoddard seconded that the Selectboard approve and sign the Driveway Permit Application, which is access for commercial landscaping equipment, from Michael Aruzza, 4370 Main Road. Passed unanimously with 5 members present and voting.</li> </ul>
<p><b>Administration</b></p> <p><b>MOTION – APPOINTMENTS</b> <i>(passed)</i></p> <p><b>MOTION – MINUTES</b> <i>(passed)</i></p> <p><b>MOTION – GRANTS</b> <i>(passed)</i></p>	<p><b><u>Appointments</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>MOTION - APPOINTMENTS:</u></b> Livak moved and Stoddard seconded that the Selectboard make the following 1-year appointments: <ul style="list-style-type: none"> <li>○ Nancy Stoddard – Americans with Disabilities Coord.</li> <li>○ Landel Cochran, Roman Livak and Nancy Stoddard – Fence Viewers</li> <li>○ Andrew Hendrickson – Inspector of Lumber, Shingles &amp; Wood</li> <li>○ Dori Barton – Weigher of Coal</li> </ul> </li> </ul> <p>Passed unanimously with 5 members present and voting.</p> <p><b><u>Warrants</u></b></p> <ul style="list-style-type: none"> <li>• 3 warrants were signed as presented.</li> </ul> <p><b><u>Minutes Approval</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>MOTION – MINUTES APPROVAL:</u></b> Stoddard moved and Livak seconded to approve the March 19, 2018 Selectboard minutes with a non-substantive correction. Passed unanimously with 5 members present and voting.</li> </ul> <p><b><u>Grants</u></b></p> <ul style="list-style-type: none"> <li>• In accordance with the Capital Plan, Alger and Elliott are preparing VTrans Highway grant applications for Bridge 10 repair and East Stret and Main Road pavement shim &amp; overlay projects.</li> <li>• <b><u>MOTION - Grants:</u></b> Livak moved and Hendrickson seconded to approve submitting the proposed FY2019 Municipal Highway grant applications for pavement work on East Street and Main Road and repair work on Bridge #10 (Main Road at Beane Road intersection). Passed unanimously with 5 members present and voting.</li> </ul>

	<p><b><u>Strategic Planning Session Agenda</u></b></p> <ul style="list-style-type: none"> <li>• Elliott reviewed the list of proposed items and new ideas were added. These will be prioritized at the April 16 Selectboard meeting. <ul style="list-style-type: none"> <li>○ Workshop Follow-up Items (Conflict of Interest, Participation at Meetings, SB Protocol Policies)</li> <li>○ Discuss discontinuing draft motions in the annotated agenda</li> <li>○ Discuss reluctance of citizens to volunteer on boards</li> <li>○ Town Meeting Follow-up Items</li> <li>○ Determine &amp; Prioritize Special Projects for the Coming Year</li> <li>○ Annual Planning Calendar &amp; Work Plan <ul style="list-style-type: none"> <li>▪ Planning for the Lower Village reconstruction project with the Planning Commission</li> <li>▪ What committees/boards does the SB want to invite in on a periodic basis (vs waiting until a specific issue arises)</li> </ul> </li> <li>○ Treasurer selection process</li> <li>○ Review for Town Administrator</li> <li>○ Review for Road Foreman</li> <li>○ Right-of-Way discussion (how far back should we clear our ROW while still maintaining the rural character of the town.</li> </ul> </li> <li>• Selectboard members will forward additional ideas to Elliott by 4/12.</li> </ul> <p><b><u>Upcoming Calendar</u></b></p> <ul style="list-style-type: none"> <li>• Elliott reviewed agenda topics for upcoming Selectboard Meetings.</li> </ul> <p><b><u>Other/New Business</u></b></p> <ul style="list-style-type: none"> <li>• Planning Commission (HPC) Chair Everett Marshall updated the Selectboard on the status of the HPC’s review of Land Use Regulation public comment. The HPC would like to be on the Selectboard’s 4/16 agenda to discuss next steps.</li> <li>• Livak is continuing to research the status of Class 3 versus Class 4 road classifications.</li> </ul>
<p><b><i>Workshop: Public Participation, Conflict of Interest &amp; Ethical Conduct – Sarah Jarvis, Staff Attorney at Vermont League of Cities &amp; Towns presented an informative workshop that covered topics such as the Open Meeting Laws; managing public expectations, private connections and public expectations; and conflict of interest.</i></b></p>	
<p><b>MOTION: ADJOURNMENT</b> <i>(passed)</i></p>	<p><b><u>MOTION:</u> Livak moved and Hendrickson seconded to adjourn the meeting at 8:03 pm. Passed unanimously with 5 members present and voting.</b></p>
	<p>04/02/18– Meeting date  04/04/18 – Draft/unapproved minutes distributed and posted on website.  Xx/xx/18 – Final/approved minutes approved  Xx/xx/18 – Approved minutes to Town Clerk for recording &amp; web posting</p>