

Town of Huntington Selectboard Meeting

Saturday, November 4, 2017 | 7:45am – 1:13pm
1560 East Street, Huntington VT 05462

UNAPPROVED MINUTES

Agenda	<ul style="list-style-type: none"> • Arrival & Coffee • Public Comment • Highway: Review Highway work plan, Capital Plan & General Fund Budget Proposals; Review open highway issues/question • HR Subcommittee: report on compensation analysis • General Fund Budget review & identification of open issues/questions
Selectboard Attendees Selectboard Absent: Staff Present Others Present	<p>Dori Barton (Chair), Andrew Hendrickson, Roman Livak, Nancy Stoddard Dan Rissacher Clinton ‘Yogi’ Alger (Road Foreman), Barbara Elliott (Town Administrator) none</p>
Call to Order	<p>Dori Barton called the meeting to order at 8:12.</p>
Public Comment	<p>No comments were offered by members of the public.</p>
Highway	<p><u>Highway General Questions/Issues</u></p> <ul style="list-style-type: none"> • Intersection & Bridge Sweeping: Alger requested permission to hire Bradshaw’s in the spring to sweep bridges and intersections at a cost of \$2,000. He would like to do this annually. The Selectboard concurred. <p><u>Highway Work Plan Review</u></p> <ul style="list-style-type: none"> • To facilitate planning, the work plan spreadsheet format was revised to break down projects for each fiscal year by summer/fall (July – Oct); winter (Nov – Mar); and spring/summer (April – June). Within each seasonal category, the project categories listed are: specific road projects; special projects; and routine maintenance/projects. • Alger and Elliott presented the FY 16-17 and year-to-date FY 17-18 projects that have been completed as background information for upcoming planning. Projects planned for the remainder of the current fiscal year (FY 17-18) were then reviewed. • Alger and Elliott presented the proposed FY 18-19 work plan. Key priorities for the year are: <ul style="list-style-type: none"> ○ to address all forms of maintenance and regular work— especially that which has been delayed based on the extensive storm recovery work and special road projects that the Road Crew has had to address. ○ to develop a stormwater management plan which will be required as part of Act 64.

	<p><u>Highway General Fund Budget</u></p> <ul style="list-style-type: none"> Alger and Elliott presented the proposed Highway General Fund Budget which was based on the projects identified in the proposed work plan plus the funds required for regular work and maintenance (plowing, grading, mowing, equipment repair, etc.). A list of open questions and additional information needed was prepared based on the Selectboard's review of the proposed plans.
HR Subcommittee	<p><u>Compensation Analysis</u></p> <ul style="list-style-type: none"> Stoddard reviewed the updated compensation analysis she did based on the current year's VLCT study. The HR Subcommittee had proposed to do this comprehensive update every other year. This review included updating salary ranges for different positions.
Capital Plan & General Fund Budget Review	<p><u>Capital Plan & General Fund Budget Review</u></p> <ul style="list-style-type: none"> Elliott presented the first pass at the FY 18-19 capital plan and general fund budget, based on the budgets proposed by each individual department, committee, commission, board, etc. The full budget roll-up of requested funds reflects a 17.3% increase. The Selectboard noted that this steep of an increase would not be acceptable and developed a list of questions regarding individual line items that would assist them in decision making. Elliott will prepare the list, by department, for Selectboard review so that emails can be sent to stakeholders by Wednesday November 15.
MOTION: ADJOURNMENT <i>(passed)</i>	<u>MOTION: Livak moved and Hendrickson seconded to adjourn the meeting at 1:13 pm. Passed unanimously with 4 members present and voting.</u>
	<p>11/04/17– Meeting date 11/09/17 – Draft/unapproved minutes distributed and posted on website. xx/xx/17 – Final/approved minutes approved xx/xx/17 – Approved minutes to Town Clerk for recording & web posting</p>