

Town of Huntington Selectboard Meeting

Monday, October 2, 2017

7 pm – Regular Selectboard Meeting, Town Office, Lower Level

UNAPPROVED MINUTES

<p>Agenda</p>	<ul style="list-style-type: none"> ● Public Comment ● Highway: Municipal Roads General Permit; Water quality questionnaire; Bridge 8 acceptance form; Project, budget & grant updates; Other/new business ● Administration & Finance: Warrants; Minutes; Correspondence & communications; Upcoming calendar (Volunteer Appreciation); FY16-17 End of Year budget status; Other /new business ● HR Sub-Committee: Personnel Policies & Procedures Manual review
<p>Selectboard Attendees</p> <p>Selectboard Absent:</p> <p>Staff Present</p> <p>Others Present</p>	<p>Dori Barton (Chair), Andrew Hendrickson, Nancy Stoddard</p> <p>Roman Livak, Dan Rissacher</p> <p>Barbara Elliott (Town Administrator)</p> <p>Ruth Blodgett (Times Ink)</p>
<p>Call to Order</p>	<p>Dori Barton called the meeting to order at 6:57 pm.</p>
<p>Public Comment</p>	<p>No comments were offered by members of the public.</p>
<p>Highway</p> <p><i>Follow-up: Elliott to prepare summary document of requirements and recommendations</i></p> <p><i>Follow-up: Barton, Alger, Elliott to attend MRGP info meeting</i></p>	<p><u>Municipal Roads General Permit (MRGP)</u></p> <ul style="list-style-type: none"> ● Written comments on the draft MRGP standards are due by October 27. ● Elliott will prepare a summary for the Selectboard’s 10/16 meeting that includes inputs from the CCRPC’s Transportation Advisory Committee, Clean Water Advisory Committee, Executive Committee, and Board of Commissioners. ● Barton, Alger and Elliott will attend the October 10 Agency of Natural Resources informational meeting. <p><u>Water Quality Questionnaire</u></p> <ul style="list-style-type: none"> ● In preparation for the 10/3 Huntington River Water Quality discussion with VT-DEC, Elliott completed a questionnaire that included questions on chemical and biological assessments, water resource and infrastructure assessments, highly valued waters, areas of concern vis-à-

<p>MOTION – BRIDGE 8 ACCEPTANCE LETTER <i>(passed)</i></p> <p><i>Follow-up: Elliott to request lockbox keys from Alger</i></p>	<p>vis water resources, and water quality projects in our community.</p> <p><u>Bridge #8 (Main Road, just south of Moody) Acceptance</u></p> <ul style="list-style-type: none"> • <u>MOTION – BRIDGE 8 ACCEPTANCE:</u> Stoddard moved and Hendrickson seconded that based on the recommendation of Road Foreman Clinton (Yogi) Alger, the Selectboard accept, as completed in accordance with the requirements of the plans and specifications outlined for State Project # BF 0211 (32), the work performed on Bridge No. 8 (Main Road, just south of Moody Road). Passed unanimously with 3 members present and voting. <p><u>Project Updates</u></p> <ul style="list-style-type: none"> • Work has commenced on the Town Garage Stormwater grant project. • 6 additional culvert replacements are on the schedule, after which the Crew will begin winter maintenance. <p><u>Other/New Business</u></p> <ul style="list-style-type: none"> • Stoddard noted that the Garage security vendor (Sun Ray Fire & Security) needs to have a key to the lockbox. Elliott will follow up with Alger and get back to both Stoddard and the vendor.
<p>Administration & Finance</p> <p><i>Follow-up: Appreciation Dessert planning & prep</i></p>	<p><u>Warrants</u></p> <ul style="list-style-type: none"> • 3 warrants, as presented, were signed by the members present. <p><u>Minutes</u></p> <ul style="list-style-type: none"> • Approval of the September 25, 2017 Selectboard meeting minutes was tabled until October 16, 2017. <p><u>Upcoming Calendar</u></p> <ul style="list-style-type: none"> • The Selectboard will hold the 2017 Volunteer Appreciation Dessert on November 2, 2017 at the Town Hall at 7pm. Our Senators and Representatives plan on attending again this year. • Tues. 10/3 @ 6:30pm: Water Quality Meeting (at the Library) • Wed. 10/4: Deadline for residents to register a petition with the Town Clerk opposing Camels Hump Road lower speed limit • Tues. 10/10 @ 6pm: MRGP Information meeting - Montpelier • Mon. 10/16 @ 6:30pm: Selectboard Public Hearing on FoGP Conservation Fund Application, followed by a Selectboard meeting • Fri. 10/20: Entire Camels Hump Road corridor is officially 25 mph • Thurs. 11/2: Volunteer & Employee Appreciation Dessert • Sat. 11/4 @8:30am: Selectboard Budgeting & Strategic Planning • Mon. 11/6 @ 6:30pm: Public Hearing on Town Plan map amendments, followed by a Selectboard Meeting • Mon. 11/20 @ 7pm: Selectboard Meeting

<p><i>Follow-up: Elliott to close down with Fire Chief on year end expenses</i></p> <p><i>Follow-up: Elliott to clarify status of 'old' Engine 1</i></p>	<ul style="list-style-type: none"> • Mon. 12/4 @ 7pm: Selectboard Meeting • Mon. 12/18 @ 6:30pm: Public Hearing on the Land Use Regulations (combining the Zoning, Subdivision & Flood Hazard Regulations into one comprehensive document), followed by a Selectboard Meeting <p><u>FY 2016-2017 End of Year Budget Report</u></p> <ul style="list-style-type: none"> • Elliott reviewed the end of year budget status report, noting significant deviations between the budget and actuals for both revenue and expenses. • Once all adjustments have been made, an increase of \$10,738.86 will be made to the General Fund Fund Balance from FY16-17. • Elliott will notify the Fire Chief that the Selectboard plans to continue the practice of taking any combined Fire Department/First Response expense overage from the Rita Cleveland Fund. • Elliott will get clarification on the status of the 'old' Engine 1 that the Fire Department decided to sell rather than trade it in on the purchase of the 'new' Engine 1.
<p>HR Subcommittee</p>	<p><u>Personnel Policies & Procedures Manual Review</u></p> <ul style="list-style-type: none"> • The Selectboard tabled the review, as they felt it was important to have at least 4 members present for input.
<p>MOTION: ADJOURNMENT <i>(passed)</i></p>	<p><u>MOTION: Stoddard moved and Hendrickson seconded to adjourn the meeting at 7:58 pm. Passed unanimously with 3 members present and voting.</u></p>
	<p>10/02/17– Meeting date 10/04/17 – Draft/unapproved minutes distributed and posted on website. xx/xx/17 – Final/approved minutes approved xx/xx/17 – Approved minutes to Town Clerk for recording & web posting</p>