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 DATE February 20, 2018



**Town of Huntington Selectboard Meeting**  
 Monday, February 5, 2018 – 7 pm  
 Town Office (lower level), Huntington Center

APPROVED MINUTES

<p><b>Agenda</b></p>	<ul style="list-style-type: none"> <li>• <b>Public Comment</b></li> <li>• <b>Committees &amp; Correspondence: Animal Control; Camels Hump Management Unit Long Range Management Plan</b></li> <li>• <b>Highway, Finance &amp; Administration: General updates; annual document approval (highway financial plan, certificate of highway mileage, complete streets reporting); warrants; minutes approval; Town Meeting preparation (article introductions, budget summary notes, meeting resources); upcoming calendar (Selectboard Institute)</b></li> <li>• <b>Other / New Business</b></li> </ul>
<p><b>Selectboard Attendees</b></p> <p><b>Selectboard Absent</b></p> <p><b>Others Present</b></p> <p><b>Staff Present</b></p>	<p>Dori Barton (Chair), Andrew Hendrickson, Nancy Stoddard (Vice-Chair)</p> <p>Roman Livak, Dan Rissacher</p> <p>Ruth Blodgett, Landel Cochran, Bill Menning, Heidi Racht</p> <p>Barbara Elliott (Town Administrator)</p>
<p><b>Call to Order</b></p>	<p>Dori Barton called the meeting to order at 7:00 pm.</p>
<p><b>Public Comment</b></p>	<p><b><u>Introduction – Landel Cochran</u></b></p> <ul style="list-style-type: none"> <li>• Cochran, an unopposed candidate for the open 3-year term Selectboard position, introduced himself to the Selectboard.</li> </ul> <p><b><u>Bridge 30 (Camels Hump Road) – Bill Menning</u></b></p> <ul style="list-style-type: none"> <li>• Menning expressed appreciation to the Selectboard for the alignment design of the new bridge. The original design plans called for a straighter approach to the bridge, which residents feared would encourage faster traffic speeds. The Selectboard worked with the State to develop an alternate design, which Menning said has been beneficial.</li> </ul>
<p><b>Committees &amp; Correspondence</b></p> <p><i>Follow-up: Once all SB members have signed the letter, Elliott will mail</i></p>	<p><b><u>Animal Control</u></b></p> <ul style="list-style-type: none"> <li>• Elliott reported that there have been ongoing problems with dogs running loose on Ridge Drive. Neighbors have reported that they are fearful of the dogs. In addition, the dogs are not licensed.</li> <li>• The Selectboard will send a certified letter to the dog owners regarding these animal control ordinance and State of VT statute violations.</li> </ul>

<p><i>Follow-up: Elliott to forward copies of letter to legislators</i></p>	<p><b><u>Camels Hump Management Unit Long Range Management Plan</u></b></p> <ul style="list-style-type: none"> <li>As agreed at the last Selectboard meeting, the Chair signed a letter of concern requesting that the Plan be modified to include provisions for improving parking at the trail heads. The lack of adequate parking is a significant safety concern for residents of Camels Hump Road.</li> <li>Elliott will send a copy of the letter to our state legislators.</li> </ul>
<p><b><u>Annual Highway Document Approvals</u></b></p> <p><b><u>RESOLUTION: CONFIRMING TH#9 AS A CLASS 4 ROAD</u></b></p> <p><i>Follow-up: Alger to research sign batteries</i></p>	<p><b><u>Highway Financial Plan</u></b></p> <ul style="list-style-type: none"> <li>Elliott presented documentation for the Town’s highway financial plan, in accordance with VTrans requirements. Filing this plan with VTrans is an eligibility requirement for State highway grants. Selectboard members signed the plan as presented.</li> </ul> <p><b><u>Certification of Highway Mileage</u></b></p> <ul style="list-style-type: none"> <li>Elliott presented the annual certification for Selectboard signature. The form corrects the omission since 1994 of TH#9 being reclassified from Class 3 to Class 4. Selectboard members signed the certification form as well as a resolution regarding the mileage change.</li> </ul> <p><b><u>Complete Streets Reporting</u></b></p> <ul style="list-style-type: none"> <li>Elliott presented the calendar year 2017 Complete Streets reports for roadway projects to the Selectboard. Complete Streets legislation requires that highway projects meet the needs of all transportation users, regardless of their age, ability, or preferred mode of transportation. The Town reports compliance – or notes what exemptions apply to individual projects and sends this to CCRPC (Chittenden County Regional Planning Commission).</li> </ul> <p><b><u>Speed Feedback Signs</u></b></p> <ul style="list-style-type: none"> <li>The Selectboard requested that the Road Foreman find out how expensive replacement batteries are for the signs. The one at Raven Ridge is not functioning and needs to be fixed.</li> </ul>
<p><b>Finance &amp; Administration</b></p> <p><b>WARRANT SIGNATURES</b></p> <p><b>MOTION - MINUTES APPROVALS</b> <i>(passed)</i></p>	<p><b><u>Warrants</u></b></p> <ul style="list-style-type: none"> <li>3 warrants were signed as presented.</li> </ul> <p><b><u>Minutes</u></b></p> <ul style="list-style-type: none"> <li><b><u>MOTION – MINUTES APPROVAL:</u></b> Stoddard moved and Hendrickson seconded to approve the draft minutes from January 15, 2018, January 22, 2018 and January 29, 2018 as presented. Passed unanimously with 3 members present and voting.</li> </ul> <p><b><u>Town Meeting Preparation</u></b></p> <ul style="list-style-type: none"> <li>Selectboard members divided up responsibility for introducing the various Town Meeting articles. Elliott shared draft notes for the articles as well as notes to accompany the draft General Fund Budget summary.</li> </ul>

<p><b>MOTION – HERO APPOINTMENT</b> <i>(passed)</i></p> <p><b>MOTION: RACE 4 SUNDAES TRAFFIC CONTROL</b> <i>(passed)</i></p>	<p><u>Selectboard Institute</u></p> <ul style="list-style-type: none"><li>• Elliott asked if any board members would like to attend the Spring VLCT Selectboard Institute. It was requested that she reserve at least one spot.</li></ul> <p><u>HERO Appointment</u></p> <ul style="list-style-type: none"><li>• <b>MOTION – HERO APPOINTMENT:</b> Hendrickson moved and Stoddard seconded that, in accordance with the HERO Committee’s recommendation, Helen Keith be appointed to HERO for a 3-year term ending March 2021. Passed unanimously with 3 members present and voting.</li></ul> <p><u>Race 4 Sundaes</u></p> <ul style="list-style-type: none"><li>• <b>MOTION – VSP TRAFFIC CONTROL:</b> Stoddard moved and Hendrickson seconded that the Huntington Selectboard continue support of the annual Race 4 Sundaes, to be held on Saturday, June 30, 2018, by providing coverage under the Town’s Vermont State Police (VSP) contract for traffic enforcement. Passed unanimously with 3 members present and voting.</li></ul> <p><u>VLCT Workshop on Public Participation, Conflict of Interest &amp; Ethical Conduct</u></p> <ul style="list-style-type: none"><li>• Selectboard members agreed that they would like to have this 2 hour workshop conducted here in town, and asked Elliott to see if she can schedule it for Monday evening, April 30<sup>th</sup>.</li></ul>
<p><b>MOTION: ADJOURNMENT</b> <i>(passed)</i></p>	<p><b>MOTION:</b> Stoddard moved and Hendrickson seconded to adjourn the meeting at 8:07 pm. Passed unanimously with 3 members present and voting.</p>
	<p>02/05/18– Meeting date 02/07/18 – Draft/unapproved minutes distributed and posted on website. 02/19/18 – Final/approved minutes approved 02/20/18 – Approved minutes to Town Clerk for recording &amp; web posting</p>