



Town of Huntington Selectboard Meeting

Monday, July 17, 2017

7 pm – Regular Selectboard Meeting, Town Office, Lower Level

APPROVED MINUTES

<p>Agenda</p>	<ul style="list-style-type: none"> ● Highway: Request to install gate to limit vehicle access to the Rec Field and Town Garage; Project, budget & grant updates; Traffic calming; Other/new business ● Public Comment ● Committees, Correspondence & Communications: Conservation Commission (VT River Conservancy potential property purchase ; Friends of Gillette Pond Conservation Fund request); Non-residential & Homestead tax rates; Animal Control – Unregistered dog list; Other/new communications ● Finance & Administration: Budget status; Loan updates; Warrants; Minutes; Upcoming calendar; Other /new business
<p>Selectboard Attendees</p> <p>Staff Present</p> <p>Others Present</p>	<p>Dori Barton (Chair), Andrew Hendrickson, Roman Livak, Nancy Stoddard (Vice-Chair), Dan Rissacher</p> <p>Clinton ‘Yogi’ Alger (Road Foreman), Barbara Elliott (Town Administrator)</p> <p>Carl Ashley, Kelsey Francis, Sam Francis, Wally Jenkins, Jenna Koloski, Steve Libby (VT River Conservancy), Sheri Lynn, Heidi Racht, Rebecca Ryan</p>
<p>Call to Order</p>	<p>Dori Barton called the meeting to order at 7:02 pm.</p>
<p>Highway</p> <p><i>Follow-up: Alger to determine whether to add overlay to the speed hump</i></p> <p><i>Follow-up: Stoddard & Hendrickson to work on security camera problems</i></p>	<p><u>Main Road Speed Hump</u></p> <ul style="list-style-type: none"> ● The Selectboard requested Alger determine whether or not additional overlay needs to be added to the speed hump now that the depth of the wheel rut areas on either side of the hump have been corrected. <p><u>Rec Field Access</u></p> <ul style="list-style-type: none"> ● The Selectboard and Road Foreman decided against installing a gate to protect the Town Garage lot and Rec Field from vandalism. Selectboard members expressed reluctance to restrict public access to the horseshoe area, pavilion, basketball courts, riverfront and field. ● It was noted that the Recreation Fund has a balance of approximately \$11,000 and that these funds could be used to install guardrails that would block vehicles from driving on the field. ● Stoddard and Hendrickson will work with Alger on the security cameras at the garage which are not functioning properly.

<p><i>Follow-up: Alger to install CHR rebounders and signs</i></p> <p><i>Follow-up: Elliott to proceed with legal process for modifying the speed ordinance</i></p> <p><i>Follow-up: Elliott to request a CCRPC speed study for the south end of Main Road</i></p> <p><i>Follow-up: Stoddard & Elliott to advertise the Casual Labor positions</i></p>	<p><u>Project Updates</u></p> <ul style="list-style-type: none"> • Bridge 8 work is progressing and seems to be on schedule. • The Road Crew has been delayed by Moody detour work and weather. They are currently working on Economou Road culverts and ditching and hope to proceed to Salvias Road this week. • Road berm work is proceeding slowly. Work needs to be done with the excavator to pull the roadsides in. Alger expects this work to be done in the fall. • Bert White Road needs work, especially where the log trucks were. • Damage from the last storm amounted to only about \$1,000. • 2 of the trucks have been in the shop in the last week. Alger was able to borrow a truck at no charge. <p><u>Traffic Calming</u></p> <ul style="list-style-type: none"> • Alger will be adding rebounder (center line posts) and signs on Camels Hump Road (the same devices used for the Moody/Carse detour). • A new CCRPC traffic engineering study supports lowering the speed limit to 25 mph for the full Camels Hump Road corridor. The Selectboard will vote on this at the August 7 meeting; notice will be posted in the Times Ink!; petitions against the ordinance will need to be filed with the Town Clerk no later than 44 days after ordinance adoption (September 20) or the ordinance will become effective October 6. • Elliott reported on her conversation with Knox Cummin regarding extending the 25 mph speed zone at the south end of the Lower Village to the top of the hill (at a minimum) rather than its current location just after Raven Ridge Drive. She proposed we request a speed study from CCRPC in order to make this modification, but that we not hold up the Camels Hump Road ordinance change. The Selectboard concurred. <p><u>Other/New Business</u></p> <ul style="list-style-type: none"> • Stoddard noted that the HR Committee had presented Alger with a draft job description for casual labor for comment. Alger stated that he is fine with the job description as written. Stoddard will work with Elliott to advertise the Casual Labor positions so that a pool of potential workers can be developed.
<p>Public Comment</p>	<p><u>No members of the public offered general public comment.</u></p>
<p>Huntington Conservation Commission (HCC)</p>	<p><u>Vermont River Conservancy (VRC) / Potential Property Acquisition</u></p> <ul style="list-style-type: none"> • Some members of the Selectboard participated in a 6/20 walk with the HCC along Cobb Brook, at the site of a potential land donation. • HCC invited VRC Executive Director Steve Libby to discuss a possible role between VRC and the HCC in developing an agreement between the property owner and VRC, and then reconveying the property to the Town. VRC can help in seeking funds to assist with subdivision expenses

<p><i>Follow-up: Racht will present research 8/21</i></p>	<ul style="list-style-type: none"> ○ Building the cost of conducting a town-wide dog census into the FY18-19 budget and imposing fines for all unregistered dogs ○ Lowering the fee for registering dogs to equal the actual cost (funds the Town must pay the State plus the cost of tags) ○ Racht coordinates an annual rabies clinic with Richmond where residents can have their dogs vaccinated for \$20 ○ Racht provides registration services on Town Meeting day ○ Providing an online mechanism for residents to register their dogs would be helpful ○ Working with a local Town veterinarian to streamline the process so rabies certificates come directly to the Town ● Racht will contact Jericho and other Town Clerks to assess how they handle incentives for registering dogs and what action they take for unregistered dogs. She will report her findings to the Selectboard at their August 21 meeting.
<p>Finance & Administration</p> <p><i>Follow-up: Implement end-of-year purchasing cut-off timeframes</i></p> <p>MOTION – MINUTES</p>	<p><u>Budget Status Report</u></p> <ul style="list-style-type: none"> ● The Town Budget for FY16-17 currently reflects the following (which incorporates the 8 warrants presented for payment at this meeting): <ul style="list-style-type: none"> ○ Revenues exceed the original projection by \$18,552.45 ○ Expenditures exceed the original projection by \$15,472.26, however there will be funds transferred from the Library CSA and Rita Cleveland fund to offset approximately \$10,000 of Library and Fire Department expenditures. ○ Additional bills may be applied to FY16-17 up through the time the Professional Auditors come here in mid- to late-August. ● Elliott will work with departments on end-of-year cut-off schedules for ordering and submission of bills. This will allow time for departments and the Selectboard to have a clearer picture of budget balances. <p><u>Truck & Excavator Loans</u></p> <ul style="list-style-type: none"> ● The 5-year loan rate for the excavator will be 3.3%, not 2.3% as previously reported by the Treasurer. An alternate loan through Nortrax was researched, but that rate was 4%. ● Our commercial bank loan paperwork will be presented for Selectboard signature at the August 7 Selectboard meeting. <p><u>Warrants</u></p> <ul style="list-style-type: none"> ● 8 warrants, as presented, were signed by the members present. <p><u>Minutes</u></p> <ul style="list-style-type: none"> ● <u>MOTION – MINUTES:</u> Livak moved and Stoddard seconded to approve Selectboard minutes of June 19, 2017 as presented. Passed unanimously with all members present and voting.

<p><i>Follow-up: Elliott to research how other towns handle litter</i></p> <p><i>Follow-up: Stoddard & Hendrickson to address website software</i></p>	<p><u>Upcoming Calendar</u></p> <ul style="list-style-type: none"> • Mon. Aug. 7 @ 7pm – Selectboard Meeting • Mon. Aug. 21 @ 7pm – Selectboard Meeting • Tues. Sept. 5 @ 7pm – Selectboard Meeting <p><u>Other/New Business</u></p> <ul style="list-style-type: none"> • <u>Trash & Litter</u> – A popular Hanksville vehicle turnaround that has been under general public use has been blocked off by the property owner due to the high volume of (disgusting) trash, tires and other litter that is left behind. Elliott will research how other Towns handle problems with litter. • <u>Returnables Donation Box</u> – The Huntington Boy Scouts have a wooden box next to the packaging shed where residents can drop off returnable bottles and cans. • <u>Website</u> – Stoddard and Hendrickson will meet to develop a plan for the website. The current software platform needs to be upgraded or replaced.
<p>MOTION: ADJOURNMENT</p>	<p><u>MOTION:</u> Livak moved and Stoddard seconded to adjourn the meeting at 8:53 pm. Passed unanimously with all members present and voting.</p>
	<p>07/17/17– Meeting date 07/19/17 – Draft/unapproved minutes distributed and posted on website. 08/07/17 – Final/approved minutes approved 08/08/17 – Approved minutes to Town Clerk for recording & web posting</p>