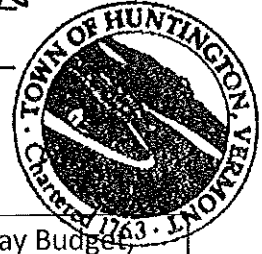


*[Handwritten Signature]*  
*March 9*

Monday, February 20, 2017

7:00 pm – Town Office, Lower Level

*2017*



APPROVED MINUTES

<p><b>Agenda</b></p>	<ul style="list-style-type: none"> <li>• Highway: The Clean Water Act Presentation; Winter Highway Budget; Bridge 10 Repair; Certification of Compliance (Codes &amp; Standards); Annual Town Highway Financial Plan; General Updates</li> <li>• Town Meeting: Article Review with Town Moderator &amp; Town Clerk</li> <li>• Public Comment</li> <li>• Administration, Finance &amp; Planning: Warrants; Minutes Approval; Correspondence &amp; Communications (Liquor Control Report, Professional Audit Recommendations, VSP Car Break-in Mitigation Project, Appointments; General Updates &amp; Other/New Business</li> <li>• Town Meeting – Selectboard Introductory Remarks</li> </ul>
<p><b>SB Members present:</b></p> <p><b>SB Members absent:</b></p> <p><b>Staff/Officials Present:</b></p> <p><b>Others Present:</b></p>	<p>Dori Barton (<i>Chair</i>), Andrew Hendrickson, , Roman Livak, Nancy Stoddard (<i>Vice-Chair</i>)</p> <p>Chris Norris</p> <p>Clinton ‘Yogi’ Alger (<i>Road Foreman</i>), Barbara Elliott (<i>Town Administrator</i>), Heidi Racht (<i>Town Clerk</i>)</p> <p>Ruth Blodgett, Dana Cummings, Darlene Palola</p>
<p><b>Call to Order</b></p>	<p>Barton called the meeting to order at 6:57 pm.</p>
<p><b>Highway</b></p> <p><i>Follow-up: Elliott to contact</i></p>	<p><b><u>Presentation: The Clean Water Act &amp; What it Means to Municipalities</u></b></p> <ul style="list-style-type: none"> <li>• Elliott presented an overview of the Municipal Roads General Permit (MRGP) including its purpose, scope, implementation timeline, fee schedule and reporting requirements.</li> </ul> <p><b><u>Overall MRGP Process:</u></b></p> <ul style="list-style-type: none"> <li>• Road erosion inventories to be conducted on all Town roads including Class 4 roads (<i>completed for Huntington in the summer 2016</i>)</li> <li>• Condition of hydrologically connected road segments (328’ increments) to be assessed and prioritized (<i>due date TBD</i>)</li> <li>• Standards for each road classification to be established (<i>by July 2017</i>)</li> <li>• Town applies for MRGP; pays \$400 one-time application fee; \$240 administrative processing fee (every 5 yrs.) &amp; \$2,000 annual operating fee (<i>beginning between Dec. 2017 - July 2018</i>)</li> <li>• 6-month MRGP compliance reports due to State (<i>beginning Dec. 2018</i>)</li> <li>• Updated remediation plans to be established by the Town with specific implementation actions and timeframes (<i>by Fall 2020</i>).</li> <li>• New Inventory &amp; Implementation Plans are due every 5 years</li> <li>• Municipal Road General Permit (MRGP)             <ul style="list-style-type: none"> <li>○ 07/2017: draft municipal permit to be available</li> <li>○ 12/2017: final permit to be available</li> </ul> </li> <li>• Elliott was asked to find out if the consultants for the road inventories</li> </ul>

CCRPC/Consultants re:  
including additional streams  
& color coding segments

Follow-up: Alger/Elliott to  
present Bridge 10  
recommendations on 3/6

Follow-up: Elliott to contact  
HPC re: planning timelines

**MOTION – CERTIFICATION  
OF COMPLIANCE for TOWN  
ROAD & BRIDGE  
STANDARDS**

**MOTION – ANNUAL TOWN  
HIGHWAY FINANCIAL PLAN**

are identifying all the unmarked streams as being hydrologically connected, as it is known that the existing maps are not complete. It was also recommended that the consultants color code the segments in their mapping based on the degree to which the segment does/does not meet standards (does not meet, partially meets, fully meets).

#### Other Updates

- **Winter Highway Budget:** Alger reported that if he has to order any more sand or salt he will be over budget. He will keep the Selectboard apprised.
- **Bridge 10 Repair:** Alger presented 2 quotes from Parent Construction.
  - \$82,000 to fix upstream fascia and complete deck & rail repairs
  - \$192,000 to complete a more permanent full deck overlay
  - Alger & Elliott will report back on 03/06 with financing options, grant opportunities, and timing recommendations.
- **Certification of Compliance – Town Highway Codes & Standards**
  - Elliott noted that a signed annual Certification of Compliance is required in order for the Town to be eligible for 12.5% State ERAF (Emergency Relief Assistance Funds) for FEMA disasters.
  - The Selectboard requested Elliott contact the Planning Commission for information on the anticipated timing for proposing zoning changes to restrict development within the river corridor as well as for the full land use regulation updates. It was noted that the Town would be eligible for an additional 5% in ERAF if new development is not permitted in the river corridor.
  - **MOTION – CERTIFICATION OF COMPLIANCE:** Livak moved and Hendrickson seconded that the Huntington Selectboard sign the annual VTrans Certification of Compliance for Town Road and Bridge Standards and Network Inventory (for compliance with the standards adopted by the Town on February 18, 2013) as presented. Passed unanimously with 4 members present and voting.
- **Annual Town Financial Plan (VTRANS TA-60)**
  - The Town must submit an annual certification that more than \$300 per road mile is raised by municipal taxes for highway maintenance.
  - **MOTION – TOWN HIGHWAY FINANCIAL PLAN:** Stoddard moved and Livak seconded that the Huntington Selectboard approve the Annual Financial Town Highway Plan for Fiscal Year 2018 (beginning 7/1/2017 and ending 6/30/2018) as prepared by the Town Administrator based on the proposed FY 2018 General Fund budget. Passed unanimously with 4 members present and voting.
- **General Updates / New Business**

<p><i>Follow-up: Alger to assess potential Stagecoach Road damage</i></p>	<ul style="list-style-type: none"> <li>○ <b>Stagecoach Road:</b> Barton requested that Alger assess if there has been any damage from the logging trucks at the intersection of Stagecoach and Bert White Roads.</li> <li>○ <b>Road Postings:</b> Alger reported that he will be posting the roads with weight limits effective 2/22/2017 until further notice.</li> </ul>
<p><b>Town Meeting Review</b></p> <p><i>Follow-up: Elliott to update overview document</i></p> <p><i>Follow-up: Elliott will contact C-B-C-D leaders regarding volunteer recognition at Town Meeting</i></p>	<p><b><u>Selectboard, Town Moderator, Town Clerk &amp; Town Administrator Review</u></b></p> <ul style="list-style-type: none"> <li>• The Selectboard, Town Moderator, Town Clerk and Town Administrator reviewed and updated the draft notes prepared by Elliott for introductions to the Town Meeting Articles.</li> <li>• Elliott will update and redistribute the Town Meeting Overview.</li> <li>• Elliott will email committee, board, commission &amp; department leaders for the Selectboard indicating that if they would like to acknowledge the contributions of a person who is leaving their group, this should be done during Article 10. In the event a member of the committee cannot attend and they would like the Selectboard to acknowledge someone, they should contact Barbara Elliott by March 1<sup>st</sup>.</li> </ul>
<p><b>Public Comment</b></p>	<p><b><u>Mailbox Damage</u></b></p> <ul style="list-style-type: none"> <li>• Ruth Blodgett requested information on how residents should address mailboxes that are damaged by the snow plows.</li> <li>• Repair/replacement of mailboxes is at the discretion of the Road Foreman. Residents should contact Yogi Alger at the Town Garage (434-2710) if they would like to discuss mailbox or mailbox post damage.</li> </ul>
<p><b>Administration &amp; Planning</b></p> <p><b>MOTION – MINUTES</b></p> <p><i>Follow-up: Elliott to contact FSV for revised engagement letter</i></p> <p><i>Follow-up: Elliott to contact Town Auditors</i></p>	<p><b><u>Minutes Approval</u></b></p> <ul style="list-style-type: none"> <li>• <b>MOTION – MINUTES:</b> Livak moved and Hendrickson seconded to approve the February 6, 2017 Selectboard meeting minutes as amended. Passed unanimously with 4 members present and voting.</li> </ul> <p><b><u>Liquor Control Report</u></b></p> <ul style="list-style-type: none"> <li>• A copy of the liquor control report submitted by the Town Clerk was circulated. The Selectboard has authorized the Town Clerk to approve requests. No action was necessary.</li> </ul> <p><b><u>FY16-17 Professional Audit Recommendations</u></b></p> <ul style="list-style-type: none"> <li>• The Selectboard reviewed and discussed input from the Town Auditors regarding the proposed professional audit engagement letter. Elliott was asked to request that Fothergill, Segale &amp; Valley remove the reference on page 6 to reporting of hours, rates, travel and out of pocket expenses since the ‘contract’ is for a flat-rate fee.</li> <li>• The Selectboard also requested that Elliott contact the Town Auditors and thank them for their inputs.</li> </ul> <p><b><u>Vermont State Police (VSP) Car Break-in Mitigation Project</u></b></p> <ul style="list-style-type: none"> <li>• Elliott reported that the VSP will be participating in a mitigation project with municipalities regarding car break-ins and burglaries. Huntington has been asked to participate regarding car break-ins. Elliott is the liaison/contact person between the VSP and the Town and will work on this project.</li> </ul>

<p><b>MOTION - APPOINTMENTS</b></p>	<p><u><b>Appointments</b></u></p> <ul style="list-style-type: none"> <li>• <b>MOTION – APPOINTMENTS:</b> Livak moved and Stoddard seconded that the Huntington Selectboard approve the following re-appointments: <ul style="list-style-type: none"> <li>○ Development Review Board (DRB) for 3 year terms ending March 2020: John Altermatt; Joe Perella</li> <li>○ Recreation Committee for 2 year terms ending March 2019: Donna Lewis; Heidi Racht; Paul Stephens; Timothy Tinker</li> <li>○ Town Hall Committee for 2 year terms ending March 2019: Mariah Riggs; Linda Fickbohm</li> <li>○ Town Service Officer for a 1-year term ending March 2018: Larry Detweiler</li> <li>○ Tree Warden for a 1-year term ending March 2018: Nate Sands</li> </ul> </li> </ul> <p><b>Passed unanimously with 4 members present and voting.</b></p>
<p><b>Town Meeting Introductory Remarks</b></p>	<ul style="list-style-type: none"> <li>• Selectboard members reviewed their draft introductory comments for the various Town Meeting Articles to solicit comment from the other Selectboard members. As additional thoughts arise they will be shared so that a final review can take place at the Selectboard's 3/6 meeting.</li> </ul>
<p><b>MOTION: ADJOURNMENT</b></p>	<p><u><b>MOTION:</b></u> Livak moved and Stoddard seconded to adjourn the meeting at 9:22 pm. Passed unanimously with 5 members present and voting.</p> <p>NEXT MEETING: The Monday, March 6, 2017 Selectboard meeting will be from 7-8pm.</p>
	<p>02/20/17– Meeting date  02/23/17 – Draft/unapproved minutes distributed and posted on website.  03/06/17 – Final/approved minutes approved by Selectboard  xx/xx/17 – Approved minutes to Town Clerk for recording &amp; web posting</p>