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APPROVED

Huntington Public Library
Board of Trustees
Minutes of September 19, 2017

Present: Heidi Racht, Lorrie Richland, Paula Kelley

Others: Stacey Symanowicz, Anne Dannenberg, Lucinda Hill, Marilyn Hinsdale, Patricia Baumann

The minutes of June 27 were approved as amended.

Report from Vermont League of Cities and Towns, Loss Control Consultant, Jeff Theis.

The Loss Control Consultant found a number of areas that need improvement. These include the following:

- Emergency lighting at top of balcony stairs and by the front doors did not test properly.
- The space between the balcony floor and the windows pose a fall hazard.
- There is an uneven lip of significant gap where the ground meets the handicap access ramp.
- Fire extinguishers need to be inspected each month for accessibility, tampering and pressure. The inspection needs to be noted on the attached tag.

The Board will work to correct these problems.

Report on the Annual Chicken Barbecue Fund Raiser

Lantman's Store has been paid for the chickens. A few donations are still coming in. Heidi estimates the final total for the fund raiser to be about \$1800.

MOTION: Paula made the motion to donate \$75 to the Brewster Pierce hot lunch program. Heidi seconded. The motion passed.

Meeting with Town Auditors

The Board welcomed the Town Auditors, who attended the meeting and asked that the board and Directors summarize the activities of the Library and the procedures and funding. The Board and Directors welcomed the opportunity to talk to the auditors.

Budget Discussion

The Board and the Directors worked together to make a budget request for FY 2018-2019.

Programs

MOTION: Heidi made to motion to use \$1200 from the Ben and Gerry's grant to fund 4 concerts from September through May. The motion included \$250 of that money to be used to co-sponsor a concert with Don Sheldon. The motion was seconded by Paula Kelley. The motion passed.

Personnel

Anne Dannenberg suggested that the positions of Director and Interim Director be changed to Co-Directors at the beginning of FY 2019. At this time, there were no plans to change the hours each Director would work. The Board did not act on the recommendation.

Next meeting will be October 24, 2017 at 6:30 at the Library