

TOWN OF HUNTINGTON

Minutes of Special Meeting of the Board of Auditors

Thursday 21 April 2016 @ 6:00 PM
@ 155 Huntington Woods, Downstairs - Basement Entrance

Purpose:

1. To review results of applicant interviews for the open position of Auditor (to replace Pam Hart who did not seek re-election in March), and
2. To select the candidate for formal recommendation to the Selectboard.

Agenda:

- Select Chair for meeting.
 - Lucinda Hill was selected as Chair for this meeting.
- Select Recorder for minutes.
 - Patricia Baumann was selected as Recorder for this meeting.
- Recognize public in attendance
 - There was no public in attendance.
- Review & act upon open Auditor position
 - We were notified via email by the Town Administrator that 2 people had expressed interest in the open position of Auditor. We arranged meetings at the Town Office with each party, requesting an outline of their experience and qualifications.
 - On 13 April, we met with Marilyn Hinsdale, who presented us with a brief resume. She also asked several relevant questions about Board responsibilities and its interactions with Town Departments.
 - On 20 April, we met with Donna Lewis, who did not present any material in addition to the email (dated 31 Mar, while she was in FL) presentation of her experience. She did not ask many questions after we outlined the responsibilities of the Board.
 - Based on the meetings with the two interested parties and review of their individual qualifications, we would like to recommend that Marilyn Hinsdale be appointed to fill the open Auditor position.
 - These minutes will serve as our official notification of our findings to the Selectboard.
- Open Discussion
 - None.
- Schedule next meeting & set Agenda
 - 12 May 2016, 6 PM, location TBD
 - Topic: Annual Report 2015 Review
- Adjourn
 - Adjourned at 1834.



Respectfully Submitted by: Patricia Q. Baumann, 21 Apr 2016

Approved: 21 Apr 2016

Submitted to the Town Clerk for recording, 21 Apr 2016

cc: Town Administrator, Selectboard members

RECEIVED

DATE

[Signature]
April 25, 2016

Board Members:

Patricia Baumann @ 434-3209

Lucinda W. Hill @ 434-4223