

## MAJOR SUBDIVISION FINAL REVIEW

### APPLICANT CHECKLIST:

1. Date of Preliminary Plat Review:  
(within 12 months of scheduled Final Review)
  - \_\_\_\_\_ Application, completed and signed, with payment
  - \_\_\_\_\_ (2) Full size sets of the proposed plat
  - \_\_\_\_\_ (5) 11 by 17 inch copies of the proposed plat
  - \_\_\_\_\_ (2) Copies of the application and any additional information
  - \_\_\_\_\_ A set of plain envelopes, addressed, and stamped for all adjacent property owners.
  - \_\_\_\_\_ The checklist for the Minor Subdivision

The following information must be submitted for the application for Minor Subdivision – Final Plat Review: *[Please see Section 3.2 of the Subdivision Regulations for a complete description of the submission requirements]*

#### A. Major Subdivision - Final Plat

- \_\_\_\_\_ Identifying title for the proposed subdivision
- \_\_\_\_\_ the name of the municipality
- \_\_\_\_\_ the name and address of the owner of record
- \_\_\_\_\_ the name, license number and seal of the licensed land surveyor
- \_\_\_\_\_ the boundaries of the subdivision and its general location in relation to existing streets or other landmarks
- \_\_\_\_\_ scale
- \_\_\_\_\_ date
- \_\_\_\_\_ true north point
- \_\_\_\_\_ Street names and lines, pedestrian ways, lots, reservations, easements, and areas to be dedicated to public use
- \_\_\_\_\_ Location of site features such as woodlands, primary agricultural soils, steep slopes (>20%), ledge outcrops, critical wildlife habitat and corridors, significant natural communities, and endangered, threatened or rare species as designated by the Vermont Nongame and Natural Heritage Program, and any significant natural resources and any significant scenic, cultural or historic features
- \_\_\_\_\_ Sufficient data to determine the location , street line, lot line, boundary line – to reproduce such lines upon the ground
- \_\_\_\_\_ Final design for all roadways
- \_\_\_\_\_ All public open spaces
- \_\_\_\_\_ Lots within subdivision numbered in numerical order (existing house or larger parcel are Lot 1)
- \_\_\_\_\_ Monuments to be set as required by engineer at all corners and angle points of the subdivision boundary, for new roads, street intersections
- \_\_\_\_\_ Proposed utility design system

#### B. Minor Subdivision - Supporting documentation – to accompany final plat application

- \_\_\_\_\_ Location and design of all improvements per Article 6 (Required Improvements and Design Standards)

\_\_\_\_\_ location of all utility poles, sewage disposal systems, water supply systems, rough grading, and drainage

\_\_\_\_\_ Erosion control measures – during and after construction

\_\_\_\_\_ Final design of bridges and culverts

\_\_\_\_\_ Copies of proposed deeds, agreements, or other documents for open space, park and recreational areas, school site areas, shared driveways/roads

\_\_\_\_\_ A letter from the Huntington Fire Chief addressing the department’s ability to provide services,

\_\_\_\_\_ A letter from the CESU Office addressing school capacity at all levels.

\_\_\_\_\_ [If required] Certificate from consulting engineer as to the satisfactory completion of all improvements or, in lieu thereof, a performance bond to secure completion of such improvements and their maintenance for a period of two years, with a certificate from the Selectboard that it is satisfied either with the bonding or surety company, or with security furnished by the Applicant, as a condition of subdivision approval.

\_\_\_\_\_ Any other documents required by the DRB.

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