

TOWN OF HUNTINGTON

Meeting of the Board of Auditors

Thursday 27 August 2015 @ 6:00 PM

@ 155 Huntington Woods

Downstairs - Basement Entrance

Agenda:

1. Select Chair for meeting.
2. Select Recorder for minutes.
3. Recognize public in attendance

4. Old business:
 - Minutes & follow-up (if applicable)

5. New Business:
 - Review Annual Report 2014
 - Word limit: Is a 750 word limit still too large? Should we limit to 500 words?
 - Review of suggestions/recommendations proposed

 - Auditor Budget for 2015 (due Oct 01)
 - Review proposed spreadsheet
 - Discussion & Approval

 - Review of purpose and oversight: Reference VLCT Handbook for Auditors
 - Statutory duties and responsibilities as outlined

 - Annual Report Planning: Preliminary Work:
 - A. Review & Update Project Calendar to coincide with SB timeline
 - B. Review Table of Contents & AR theme
 - C. Review/Revise initial letter for AR reports

6. Open Discussion

7. Schedule next meeting & set Agenda

8. Adjourn

Posted 08-17-2015
Town Offices
Beaudry's Store

Board Members:
Patricia Baumann @ 434-3209
Pam Hart @ 434-3688
Lucinda W. Hill @ 434-4223