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DATE

Joan
May 13, 2008

Approved May 12, 2008

**Huntington Public Library
Board of Trustees
Minutes of April 14, 2008**

Present: Harvey Schugar, Joan Carson, Heidi Racht, Lorrie Richland, Paula Kelley

Others: Anne Dannenberg, Nat Grant

The meeting began with a presentation to Heidi and Anne by Harvey of two wooden serving boards, crafted by him. Some of the wood used had been reclaimed from the original floor of the library.

Nat gave an update of the work that needs to be done:

- Bell tower – A bid from Hoyt for the work to the bell tower of \$26,420.00 plus \$850.00 for the layer of bitumen to protect against pigeons was deemed too expensive. A final bid will be submitted in early May. Work will proceed in May. This does not include painting.
- Painting bids – Nat suggested we do the tower and south side first. The second phase could be the east and north sides and the addition. The quote in 2006 for the entire structure had been \$28,000. plus another \$7,000 for the tower. Joan suggested we commit to getting the south side and tower done and to asking the Town for more money to complete phase 1. Joan will go to the Select Bd.
- Main hall lighting. – It was decided to install two new ballasts and four bulbs in one of the ceiling fixtures, and then wait a few weeks to see if there is any problem. A sign was to be posted asking people not to flick the lights on and off as that would reduce the life of the bulbs and ballasts.
- Maintenance needs – A list of regular maintenance needs was provided by Nat. There would be a determination as to which needs would be the responsibility of the Town and which for the library.
- Weathervane – This has not been included in the bell tower bid. Harvey suggested that the builders be asked what would be needed to prepare for a weathervane if any should be put up in the future.

Minutes from the February and March meetings were amended and accepted

The board will ask Tracey Yindra to send a thank you letter to Building Heritage of their \$1500.00 donation and for the excellent job they did on the repairs to the exterior.

Donor book – Joan reports that the book is still in progress. A calligrapher has been found to do the writing.

Discussion on Director's Notes –

Grants: Harvey will apply for each of the following three grants:

1. Freeman grant – the purchase of equipment for slide shows
2. Winnie Bell Learned Fund – to start a book club for middle school aged children. Wendy will lead this activity. The plan is for some of the members to become an advisory committee to suggest books.
3. Ashgate Publishing – for a periodical rack.

As of the time of the meeting Pittsford Mills had not contacted Harvey or Anne about the shelves for the children's area.

Permission was granted to let the people using the park and ride area to place a bulletin board up to display notices. Anne will contact them.

Discussion about placing a filter on the computers to prevent pornographic sites from the internet. The technology committee will discuss this. The board supports putting in filters. It was suggested that Anne post signs near the computers notifying users. It was also suggested that the sign up forms for the computer should be at the desk.

Summer hours that were suggested were approved. They are: Sunday, 10-6, Tuesday 10-7, Thursday 9-7, Friday 9-2.

An article for the Times Ink is planned to tell readers about the plans for the bell tower. Megs Keir will author this.

Budget discussion: It was noted that 90% of the budget has already been spent.

The board agreed to the use of the library of voting if this is needed.

Next meeting, May 12 at 7:00 at the library

Minutes submitted by Lorrie Richland

DIRECTOR'S NOTES
APRIL 14, 2008
MARCH STATISTICS

1. LIBRARY:	ADULTS	CHILDREN
BOOKS:	255	781
AUDIO	27	9
DVD	26	59
ILL: 7		
PATRONAGE	306	139
LIBRARY PROGRAMS: TOTAL NUMBER: 6		
	107	135
2. COMMUNITY CENTER: PROGRAMS: 8		
ATTENDANCE: 101	HOURS: 14	