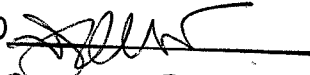


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DATE


9.11.07

**Huntington Public Library
Board of Trustees
Minutes of 8/7/07**

Present: Joan Carson, Pam Steeg, Lorrie Richland
Others: Anne Dannenberg

The minutes of the July meeting were approved.

Director's notes:

Anne Dannenberg reported on the revised hours of operation.

Tuesdays 10-7
Thursdays 10-7
Fridays 9-12
Saturdays 10-2
Sundays 2-6

Wendy DeForest works the following schedule:

Tuesdays 1-7
Fridays 9-12
Sundays 2-6

The hours for Ann² and Jean are to be determined.

Budget: The budget for the library needs to be developed and submitted in October. The fund raising letter should be drafted in September.

UMH update:

- Painting will be moved up to 08-09
- Nat Grant will meet with Duncan Keir and Fred Bisbee to describe those things which need to be completed to maintain the integrity of the building
- Joan has asked Duncan and Fred to examine the building

Discussion of the list Nat Grant submitted in July for the work to be completed:

- Color of trim on the inside of the vestibule to be decided before the floor. Anne will convene design committee and make a decision for doors and trim. Anne will notify Nat.
- Painting and installing of interior doors. The Board approved the work on the doors. Nat will be asked what is the best way to buy paint. Joan moved to let Nat hire someone to hang the doors. The estimated cost was approved for \$400, which would come first from the UMH restricted funds and then from the Friends.
- The exterior of the front door needs repair. This will be added to Nat's list, putting it at the end of the priorities.

There was no donor book update.

Heidi Racht will organize the BBQ.

Lorrie will get information about endowments from the Montpelier library.

Next meeting will be Tuesday, September 4, at 7:00 pm in the library.

Submitted, Lorrie Richland

DIRECTOR'S NOTES FOR JULY 2007
MEETING: AUGUST 7, 2007

1. LIBRARY NUMBERS:

ADULT VISITS: 360

CHILD VISITS: 196

ILL: 9 OUT 0 IN

ADULT BOOKS: 158

CHILD BOOKS: 510

AUDIO BOOKS: ADULT: 46 CHILD: 11

VIDEO: 21

2. LIBRARY EVENTS:

ADULTS: 139

CHILDREN: 135

3. COMMUNITY CENTER NUMBERS:

ADULTS: 72

CHILDREN: 8

4. JUNE: (Omitted from last month's notes)

LIBRARY EVENTS:

ADULTS: 45

CHILDREN: 56

COMMUNITY CENTER NUMBERS:

ADULTS: 37

5. Highly successful summer program! Kid's Cards were used more than in previous years - most likely due to Wendy and the school librarian's "pep talks" at the end of school. Programs were well attended and a record number of children have summer reading records.
6. Jean will be continuing into the foreseeable future with evaluations every 3 months as long as we can ensure that she will continue to receive training.
7. Wendy and I are working a new schedule starting in the fall. Any suggestions?

Town Office Copy