

Town of Huntington
Instructions – Building Permit

1. Complete and submit Application for Building Permit and submit along with check payable to Town of Huntington (see fee schedule below) to the Town Clerk

RESIDENTIAL PERMIT FEE SCHEDULE (Dwelling or Outbuilding)

- A. Building Permit \$0.10 per square foot of construction or portion thereof. Square feet of building construction shall be figured at outside building dimensions times the story height. There is a \$20 minimum charge.
- B. Permit to renovate to change the use of a building is \$20.
- C. No permit is required for construction of less than 150 square feet, provided the proper setback requirements are met.

NON-RESIDENTIAL PERMIT FEE SCHEDULE

- A. Non-residential Structure permits
 - (1) \$60 plus
 - (2) \$ 4 per hundred square feet over 3,000 square feet.
- B. Non-residential Site Permits (includes gravel pits, golf courses, campgrounds, ski areas, etc.)
 - (1) \$60 plus
 - (2) \$ 4 per acre
- C. Site Plan Review
 - (1) \$60. plus
 - (2) Any fees required by the Town to cover cost of consultation during the review process. Fees will be estimated by the Town and paid by the applicant prior to site plan review. These fees may include engineering, architectural or legal consultation, and will not exceed 1 % of the cost of construction.

MISCELLANEOUS PERMIT FEES AT \$15.

- A. Decks and/or non-enclosed porches
- B. Swimming Pools
- C. Tennis Courts
- D. Signs

CHECKLIST FOR APPLICANT (Initial each item).

I understand that:

- _____ The Zoning Administrator (ZA) has thirty (30) days in which to act upon this application from the date of receipt (Section 13, 2 of current Zoning Ordinance).
- _____ The permit shall take effect fifteen (15) days after issuance (Section 13, 2c) and the orange building permit shall be displayed in the right of way easily visible from the road. Failure to do so will extend the permit's effective date.
- _____ An interested person may appeal to the Zoning Board of Adjustment (ZBA) any approval or denial or a permit within 15 days of the ZA's decision.
- _____ The building permit expires two (2) years from its date of issue unless 50% of the total estimated projects costs have been expended in construction and site improvements (Section 13, 3a)

Name _____ Signature _____ Date _____